Richard Geiss GmbH
Offingen

On 12-12-2024

The assessment covered the "Core" and "ESAD Specific" elements and has been carried out using the Cefic - SQAS ESAD Questionnaire and Guidelines.

Full Report:	92355	**Module:**	ESAD
Company Name:	Richard Geiss GmbH	**First Assessment:**	12/12/2024
Location:	Offingen (Germany)	**Expires on:**	12/12/2027
Website:	www.geiss-gmbh.de	**Company Type:**	Headquarter

The SQAS assessment report is a statement of facts and this attestation does not express any appreciation of the company's performance. The SQAS Assessment is valid for 3 years.

0. Assessment Information and Scope

0.1. Assessment Information

0.1.1. Assessed Company

Company Name	Richard Geiss GmbH
Location (=Town/City)	Offingen
Country	Germany
Postal code	89362
Postal Address	Lüßhof 100
Phone	+4982248070
Website	www.geiss-gmbh.de
1. Contact Person	Karin Koch-Müller
|Email	karin.koch-mueller@geiss-gmbh.de
2. Contact Person	Veit Jähne
|Email	veit.jaehne@geiss-gmbh.de
Headquarter's Name	Richard Geiss GmbH
Headquarter's Address	Lüßhof 100 89362 Offingen
Type of company	Headquarter
For headquarter, name subsidiaries	nicht zutreffend
Company Membership: ECTA - FECC - CBA - Febetra - ANLIC - EFTCO - ...	nein
Total number of employees for all assessed activities	10-50

0.1.2. Assessor

Name	Wolfgang Engel
Assessment Agency	DQS GmbH
Address	Landenwiesenstr. 25
Country	Germany
Phone	+49 160 97320215
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Email	wolfgang.engel@engelconsulting.eu

0.1.3. Activities Assessed

Road transport	No
Tank Cleaning	No
Transfer Terminal for Container/Vehicle operations	No
Warehouse Activities	No
Chemical distribution	Yes
Rail transport	No

0.1.4. Assessment

First assessment	No
Re-assessment	Yes
1. Report number	81202
2. Report number	85805

0.1.5. Assessment dates and duration

	Date	Duration
Core or ESAD Di assessment	2024-12-11	1
Specific assessment 1	2024-12-12	2.5
Specific assessment 2		
Previous Core or ESAD Di assessment		
Previous specific assessment 1		
Previous specific assessment 2		

Partial/Full Remote Assessment	No

0.2. Assessed company profile

0.2.1. Key Contacts

	Name	Location
General Manager	Geiss Bastian	Offingen
Operations Manager	Jähne Veit	Offingen
Quality assurance Manager	Koch-Müller Karin	Offingen
Safety & Health Manager	Fa. Specto	Offingen
Environmental Manager	Koch-Müller Karin	Offingen
Dangerous Goods Safety Advisor	Fr. Kränzle	Offingen
	Number and scope	**Valid until**
DGSA Certificate	Gb 1041368	2027-11-28
	Name	**Location**
Security Advisor	BG RCI	2020

0.2.2. Systems Certifications

Type	Accredited Certification Body	Scope	Registration Number	Expiry Date
Quality (ISO 9001, etc)	DEKRA	9001	10322126	2025-03-16
Environment (ISO 14001,etc)	DEKRA	14001	170322015	2025-03-16
Occupational Health and Safety (ISO 45001, etc)	DEKRA	45001	450322016	2025-03-16
Business ethics or other CSR system (SA 8000, etc)				
Energy (ISO 50001,etc)	DEKRA	50001	180523027	2026-05-23
Road Traffic Safety Management Systems (ISO 39001, etc)				
Free field(s) to add any other certificate(s)	DEKRA	Entsorgungsfachbetrieb	290322005	2024-08-27

Does your company publish a Corporate Social Responsibility Report?	No
Has the company faced charges or been subject to legal proceedings related to business ethics (e.g. corruption and bribery, anti-competitive practices) in the past 5 years?	No
Percentage of disabled workers out of total workforce (year n-1)	0

0.2.3. Responsible Care

Is the company a member of an approved Responsible Care Programme?	No

0.2.4. Infrastructure

Office building	Yes
On-site parking of empty vehicles/tanks/containers	Yes
On-site parking of loaded vehicles/tanks/containers	Yes
Temporary storage of packaged products	Yes
Fuel storage and refuelling	Yes
Classified waste and/or plastic waste storage/treatment	Yes
Railway connection	No
Waterway connection	No

0.2.5. Incident response

Description of onsite incident response team and equipment	10 eigene Brandschutzhelfer, Freiwillige Feuerwehren ca. 2-4 km entfernt

	Description of the local fire brigade (manpower, equipment, response time)	komplette Ausrüstung in ca. 5-10 min vor Ort
0.2.6.	**Emergency equipment**	
	Description of emergency equipment that can be used for off-site emergencies.	Feuerwehren Offingen, Burgau
0.2.7.	**Valid Operating Licence**	
	Number	Nr. 41 Az: 171-1 / 2
	Scope	Aufarbeitung von Lösemitteln
	Validity until	unbegrenzt
	Are all activities within the scope of the assessment mentioned in the operating licence?	Yes
0.5.	**Chemical distribution**	
0.5.1.	**Sub activities**	
	Core with ESAD Supplement	Yes
	Site assessment (S)	Yes
	Site name	Offingen
	Combined with Core (only applicable if Core in not included in current assessment)	No
	Handling of packaged goods (non hazardous)	No
	Handling of packaged goods (hazardous)	Yes
	Handling of bulk solids	No
	Handling of bulk liquids	Yes
	Handling of food (contact), feed, cosmetic or/and pharma (F)	No
	Handling of chlorinated solvents (Cs)	Yes
	Handling of dry products including plastics and polymers	No
	Handling of GTDP (G)	No
	Transport service provided (own or subcontracted)	Yes
0.5.2.	**Products**	
	Class 1 : Explosive substances and articles	No
	Class 2 : Gases	No
	Class 3 : Flammable liquids	Yes
	Class 4.1. : Flammable solids, self-reactive substances, polymerizing substances and solid desensitised explosives	Yes
	Class 4.2. : Substances liable to spontaneous combustion	No
	Class 4.3. : Substances which in contact with water, emit flammable gases	No
	Class 5.1. : Oxidizing substances	Yes
	Class 5.2. : Organic peroxides	No
	Class 6.1. : Toxic substances	Yes
	Class 6.2. : Infectious substances	No
	Class 7 : Radioactive material	No
	Class 8 : Corrosive substances	Yes
	Class 9 : Miscellaneous dangerous substances and articles	Yes
	Does the company handle/transport HCDG goods (ADR 1.10)?	Yes
	Does the company handle dry products (powder, granules, prills, flakes, pellets)?	No
0.5.3.	**Activities**	
	Drum/IBC filling line	Yes
	Blending/mixing	Yes
	Storage of Packed Products	Yes
	Bagging of solid products	No
0.5.4.	**Type of operators**	
	Own company operators	Yes
	Number of own company operators	106
	Temporary operators	No
	Number of office employees	45

Total number of employees	61

C	**1.**	**SQAS Core + ESAD Supplement**		
C	**1.1.**	**Management System and Responsibility**		
C	**1.1.1.**	**Management Responsibility**		
C	**1.1.1.1.**	**Company Policies**	OCS	
C	**1.1.1.1.1.**	**a. Does the company have a current written policy reflecting management's active commitment to: Safety & Health, Environment, Quality/customers' requirements, Security, Behaviour Based Safety, Prohibition of drugs and Alcohol, Training development, Nonconformance reporting and Corporate Social Responsibility (CSR) requirements?**	OCS	
C	**1.1.1.1.1.**	**b. Does the company have a current written policy reflecting management's active commitment to Product Stewardship?**		
C	1.1.1.1.3.	Has the company developed a digitalization action plan?		0
C	1.1.1.1.4.	Are senior managers sufficiently visible and engaged in carrying forward the SHEQ&Sec message?	OCS	1
C	1.1.1.1.5.	Does the line management interact and constructively encourage employees to be actively engaged in SHEQ&Sec performance improvement?		1
C	**1.1.1.2.**	**Roles & Responsibilities**	OCS	
C	1.1.1.2.1.	Is there an organisation chart and associated job description defining each individual's role within the organisation, including their responsibilities for SHEQ&Sec and CSR? *Assessor: Organisational chart 01.12.2024, List of authorised representatives 29.08.2023* *Org Chart 01.12.2024, Liste der beauftragten Personen 29.08.2023*	OCS	1
C	1.1.1.2.2.	Does the organisation chart include a responsible person(s) to manage digitalization?		0
C	**1.1.1.3.**	**Legislation and other requirements**		
C	1.1.1.3.1.	Is there proof available that the company stays abreast of all relevant legislation and legislative developments in the area of SHEQ&Sec and CSR and are persons formally designated or a source defined? *Assessor: WEKA Internet Portal is used. The departments set up registers that are regularly reviewed.* *WEKA Internet Portal wird genutzt. Die Abteilungen stellen Register auf, die regelmäßig geprüft werden.*		1
C	1.1.1.3.2.	Is there a written procedure present which describes how legislative changes as detailed in the register of legal requirements are communicated and implemented in the company?		1
C	1.1.1.3.3.	Is a regular review of the system made for compliance with legal requirements?		1
C	1.1.1.3.4.	Does the Dangerous Goods Safety Advisor produce an annual report to Management on the Company's activities in the transport of dangerous goods, in accordance with legal requirements and within six months after year end? *Assessor: Annual report 2023 dated 09/01/2024* *Jahresbericht 2023 vom 09.01.2024*		1
C	1.1.1.3.6.	Is there an up-to-date library of relevant Safety, Health, Environmental (SHE) and Corporate Social Responsibility (CSR) regulations, including services contracted out to warehouses, hauliers, etc.? *Assessor: Register on the internet portal. List of relevant legislation, current as of February 2024.* *Register im Internet-Portal. Liste der relevanten Rechtsvorschriften aktuell Februar 2024.*		1
C	**1.2.**	**Risk management**		
C	**1.2.1.**	**Risk assessment and mitigation measures**		
C	**1.2.1.1.**	**Is there a process to assess and document the Safety, Health, Environmental, Security risks and working conditions, related to all activities of the company, considering following aspects?**		
C	1.2.1.1.a.	- Start-up of new operations/activities (e.g. new products, new routes)?		1

		Assessor: When new activities are undertaken, the risks are discussed in the departments. The safety officer is included in these discussions. *Bei neuen Tätigkeiten werden die Risiken in den Abteilungen besprochen. Die Sicherheitsfachkraft wird hier einbezogen.*	
C	1.2.1.1.b.	- Change of operations/activities (e.g. new products, new routes)? *Assessor: When activities change, the risks are discussed in the departments. The safety officer is included in this.* *Bei geänderten Tätigkeiten werden die Risiken in den Abteilungen besprochen. Die Sicherheitsfachkraft wird hier einbezogen.*	1
C	1.2.1.1.c.	- periodic review of risks on current activities? *Assessor: The external safety officer reviews the risk assessments annually.* *Die externe Sicherheitsfachkraft überprüft die Gefährdungsbeurteilungen jährlich.*	1
C	1.2.1.4.	Are measures taken to control/mitigate all identified risks? *Assessor: An external security expert has been commissioned to discuss the measures with the departments.* *Es wurde eine externe Sicherheitsfachkraft beauftragt, die Maßnahmen mit den Abteilungen bespricht.*	1
C	**1.2.1.5.**	**Are written procedures in place for routine operations in particular:**	
C	1.2.1.5.a.	- to ensure safe working during loading/unloading? *Assessor: Operating and work instructions are available in digital form. All employees have access to them at all times. Pool computers are available for employees without their own PC.* *Betriebs- und Arbeitsanweisungen sind digital vorhanden. Alle Mitarbeiter haben jederzeit Zugang. Für Mitarbeiter ohne eigenen PC sind Pool-Rechner vorhanden.*	1
C	1.2.1.5.b.	- to maintain the integrity of the product? *Assessor: Operating and work instructions are available in digital form. All employees have access to them at all times. Pool computers are available for employees without their own PC.* *Betriebs- und Arbeitsanweisungen sind digital vorhanden. Alle Mitarbeiter haben jederzeit Zugang. Für Mitarbeiter ohne eigenen PC sind Pool-Rechner vorhanden.*	1
C	1.2.1.5.c.	- for analyzing safety reports and taking remedial actions? *Assessor: Operating and work instructions are available in digital form. All employees have access to them at all times. Pool computers are available for employees without their own PC.* *Betriebs- und Arbeitsanweisungen sind digital vorhanden. Alle Mitarbeiter haben jederzeit Zugang. Für Mitarbeiter ohne eigenen PC sind Pool-Rechner vorhanden.*	1
C	1.2.1.5.d.	- for the safe handling/storage of dangerous goods? *Assessor: Operating and work instructions are available in digital form. All employees have access to them at all times. Pool computers are available for employees without their own PC.* *Betriebs- und Arbeitsanweisungen sind digital vorhanden. Alle Mitarbeiter haben jederzeit Zugang. Für Mitarbeiter ohne eigenen PC sind Pool-Rechner vorhanden.*	1
C	1.2.1.5.e.	- for the safe handling/storage of non-dangerous goods? *Assessor: Operating and work instructions are available in digital form. All employees have access to them at all times. Pool computers are available for employees without their own PC.* *Betriebs- und Arbeitsanweisungen sind digital vorhanden. Alle Mitarbeiter haben jederzeit Zugang. Für Mitarbeiter ohne eigenen PC sind Pool-Rechner vorhanden.*	1
C	1.2.1.5.f.	- for drumming/packing operations?	1

		Assessor: Operating and work instructions are available in digital form. All employees have access to them at all times. Pool computers are available for employees without their own PC. *Betriebs- und Arbeitsanweisungen sind digital vorhanden. Alle Mitarbeiter haben jederzeit Zugang. Für Mitarbeiter ohne eigenen PC sind Pool-Rechner vorhanden.*	
C	1.2.1.5.g.	- processing returnable packaging? *Assessor: Operating and work instructions are available in digital form. All employees have access to them at all times. Pool computers are available for employees without their own PC.* *Betriebs- und Arbeitsanweisungen sind digital vorhanden. Alle Mitarbeiter haben jederzeit Zugang. Für Mitarbeiter ohne eigenen PC sind Pool-Rechner vorhanden.*	1
C	1.2.1.5.h.	- for the cleaning and inspection of equipment? *Assessor: Operating and work instructions are available in digital form. All employees have access to them at all times. Pool computers are available for employees without their own PC.* *Betriebs- und Arbeitsanweisungen sind digital vorhanden. Alle Mitarbeiter haben jederzeit Zugang. Für Mitarbeiter ohne eigenen PC sind Pool-Rechner vorhanden.*	1
C	1.2.1.5.i.	- for the handling of containers that are not owned by the company? *Assessor: Operating and work instructions are available in digital form. All employees have access to them at all times. Pool computers are available for employees without their own PC.* *Betriebs- und Arbeitsanweisungen sind digital vorhanden. Alle Mitarbeiter haben jederzeit Zugang. Für Mitarbeiter ohne eigenen PC sind Pool-Rechner vorhanden.*	1
C	1.2.1.6.	Is there a procedure for working together with service providers?	1
C	**1.2.2.**	**Safety**	
C	**1.2.2.1.**	**Personal Protective Equipment (PPE)**	
C	1.2.2.1.1.	Is there a written procedure defining what PPE has to be used under what circumstances? *Assessor: Operating instructions: Wearing protective equipment Rev. 4 14 January 2020* *Betriebsanweisung Tragen von Schutzausrüstung Rev. 4 14.01.2020*	1
C	1.2.2.1.2.	Is the PPE regularly checked (before use and at set intervals) and replaced when required?	1
C	1.2.2.1.3.	Are instructions and training provided when category III PPE or other specific precautions are needed and used?	1
C	1.2.2.2.	Are written procedures in place and are responsibilities defined for non-routine operations? *Assessor: The company is ISO 45001 certified. Work permits and licences are available.* *Das Unternehmen ist nach ISO 45001 zertifiziert. Arbeitsgenehmigungen und Erlaubnisscheine vorhanden.*	1
C	**1.2.2.3.**	**Do you operate a written Permit to Work System for hazardous non-routine operations?**	
C	1.2.2.3.a.	Is the responsibility for the issue of these permits clearly defined?	1
C	1.2.2.3.b.	Does the Permit System clearly specify which checks are required before work can start and which safety measures are needed during execution?	1
C	1.2.2.3.c.	Are workers required to carry a copy of the permit applicable to the work being performed?	0
C	1.2.2.3.d.	Is an extension of permits required every day if work lasts several days?	0
C	1.2.2.3.e.	Are all the above procedures reviewed regularly?	1
C	**1.2.3.**	**Health**	
C	1.2.3.1.	Are current Safety Data Sheets available on site from the manufacturers for all products transported and/or handled?	1
C	**1.2.4.**	**Security**	

C	**1.2.4.1.**	**Protection of property and people**	
C	1.2.4.1.1.	Is there a system to monitor entry, exit and to limit access to restricted areas of all personnel and visitors through positive identification?	0
C	1.2.4.1.2.	Is there a written procedure in place, requiring documented periodical inspections, to identify breaches in the security of the buildings/premises?	1
C	1.2.4.1.3.	Has the company evaluated the risk of unauthorized entrance (including refugees) to company premises, transport equipment, tank cleaning facilities, storage areas or information processing facilities on site? *Assessor: Safety plan according to ADR 1.10 available.* *Sicherheitsplan nach ADR 1.10 vorhanden.*	1
C	**1.2.4.2.**	**Protection of data in digital form**	
C	1.2.4.2.1.	Has a risk assessment been conducted in the last twelve months, as a minimum frequency, regarding data on customers, products and operations and are measures taken to mitigate identified risks?	1
C	1.2.4.2.2.	Is there an inventory of Information Technology assets containing confidential company data?	1
C	1.2.4.2.3.	Is there a proactive maintenance program on Information Technology assets handling information technology?	1
C	1.2.4.2.4.	Is the information system audited at least annually by an independent auditor to ensure that all defined criteria are being met?	0
C	1.2.4.2.5.	Is a system in place to ensure that communication dialogue and information exchange on security issues are appropriate?	0
C	1.2.4.2.6.	Is a system in place to ensure that response to security threats and incidents are defined?	1
C	**1.2.4.3.**	**If the Distributor provides transport services (own or subcontracted)**	
C	**1.2.4.3.1.**	**Does the company implement measures to ensure the security of the products and transport information throughout the chain of its service partners, including at:**	
C	1.2.4.3.1.a.	a. - depots and parking lots? *Assessor: Only direct trips to customers are made.* *Es werden nur Direktfahrten zum Kunden durchgeführt.*	-
C	1.2.4.3.1.b.	b. - cleaning stations?	1
C	1.2.4.3.1.c.	c. - at the interface with any subcontracted road transport company?	1
C	1.2.4.3.1.d.	d. - at the interface with intermodal transport?	1
C	1.2.4.3.2.	Is the handover/transfer of security with the associated responsibilities signed and documented?	1
C	1.2.4.3.3.	Are devices, equipment or arrangements to prevent the theft of vehicles applied and are measures taken to ensure that these are operational and effective at all times?	1
C	1.2.4.3.4.	Are truck cabs fitted with access control systems?	0
C	1.2.4.3.5.	Are trucks fitted with an engine starting control system?	1
C	1.2.4.3.6.	Are trailers irrespective of the type fitted with security device(s) preventing theft when they are decoupled? *Assessor: Trailers and semi-trailers are not uncoupled.* *Auflieger und Anhänger werden nicht abgekoppelt.*	-
C	**1.2.4.4.**	**Security during handling of Highly Consequence Dangerous Goods**	
C	1.2.4.4.1.	Has a security plan been developed and implemented for High Consequence Dangerous Goods (HCDG) in accordance with section 1.10 of ADR?	1
C	1.2.4.4.2.	Best practices for transport security of HCDG:Does the company have measures to monitor the movement of HCDG whilst in transit?	1
C	1.2.4.4.3.	Are all fully loaded freight containers, tank containers, truckload and railcars containing HCDGs sealed and seal numbers provided separately (electronic or on paper)?	1
C	1.2.4.4.4.	Are seal discrepancies for HCDG investigated thoroughly, the shipment rejected if necessary, security personnel notified and extreme care taken if there is evidence of seal tampering?	1
C	1.2.4.4.5.	Are drivers (own and Fully Integrated Subcontractors) required to call-in periodically if there is no localization by Electronic Tracking and Tracing Tools (e.g.) available?	0

		Assessor: Only own drivers.	
C	1.2.4.5.	Are the company security programmes evaluated, tested and reviewed on a yearly basis?	0
C	1.2.4.6.	Has the company appointed a competent person to be responsible for security?	1
C	1.2.4.7.	Does the company hold Authorised Economic Operator accreditation from the National Customs organisation?	0
C	**1.2.5.**	**Fair business practices**	
C	1.2.5.1.	Has the company formalized the fair business practices?	1
C	1.2.5.2.	Are there mechanisms in place to ensure effective implementation of the anti-corruption and bribery policy (including for instance: conflict of interest, fraud, money laundering)?	1
C	1.2.5.3.	Are there mechanisms in place to ensure effective implementation of the anti-competitive practices policy? *Assessor: The code of conduct is taught. Employees are not currently required to confirm that they have received it.* *Der Verhaltenskodex wird geschult. Der Erhalt muss derzeit nicht von den Mitarbeitern bestätigt werden.*	0
C	**1.2.6.**	**Environment**	
C	1.2.6.1.	Is the classification, storing, segregation, identification, protection and final destination of any generated waste, done according to legal regulations and only by legally approved waste management companies?	1
C	1.2.6.2.	Has the company carried out a risk assessment taking into account the impact of company activities on soil and groundwater contamination? *Assessor: Currently, the remediation must be carried out with reference to the contaminated site.* *Muss derzeit auf die Altlast bezogen durchgeführt werden.*	1
C	1.2.6.4.	Is a programme in place to measure and to reduce pro rata the waste generated by the company activities? *Assessor: As part of ISO 14001* *Im Rahmen der ISO 14001*	1
C	**1.2.7.**	**Product Stewardship**	
C	1.2.7.1.	Is there a documented Risk Management System in place covering Product Stewardship?	1
C	1.2.7.2.	Are there any indicators in place for Product Stewardship?	1
C	1.2.7.3.	Is there a management review on the effectiveness of Product Stewardship?	1
C	1.2.7.4.	Does the company have a documented procedure for end use identification and recording?	1
C	1.2.7.5.	Is there a reference to the Cefic/FECC Product Stewardship Guidelines in the contracts signed with the major suppliers of chemicals?	0
C	**1.2.8.**	**Maintenance**	
C	1.2.8.1.	Is the maintenance policy covered by written procedures?	1
C	1.2.8.2.	Is there a Preventive Maintenance Plan?	1
C	1.2.8.3.	Is the equipment serviced and checked according to legislation?	1
C	1.2.8.4.	Are maintenance records available?	1
C	1.2.8.5.	Is the measuring equipment identified and calibrated?	1
C	1.2.8.6.	Is there a process in place for monitoring and approving the quality of maintenance?	0
C	**1.2.9.**	**Monitoring of new products**	
C	1.2.9.1.	Is there a system for identifying products new to the organisation?	1
C	1.2.9.2.	Is information related to the handling of the product requested from the supplier?	1

		Assessor: Since mainly waste is accepted, it is tested in our own laboratory. *Da hauptsächlich Abfälle angenommen werden, werden diese im eigenen Labor geprüft.*		
C	**1.2.10.**	**Safe and suitable packaging**		
C	1.2.10.1.	For dangerous goods, is use being made of UN approved new packaging and/or UN reconditioned packaging?		1
C	**1.2.11.**	**Misuse of chemicals which are subject to regulatory and other controls**		
C	1.2.11.1.	Do you comply with the Weapon Convention requirements?		1
C	1.2.11.2.	If your national federation operates a Code of Conduct in this respect, do you apply this Code of Conduct?		1
C	1.2.11.3.	Do you comply with the Drug Precursor Convention requirements?		1
C	1.2.11.4.	If your national federation operates a Code of Conduct in this respect, do you apply this Code of Conduct?		1
C	**1.2.12.**	**Selection of hauliers, warehouse operators, waste disposal companies and other major contractors**		
C	1.2.12.1.	Is there a written procedure for employing major contractors relevant to the handling of chemicals? *Assessor: As a rule, only contractors are used for transport. Since the company is a specialised waste management facility, only specialised waste management facilities are used. Audits are also carried out at the contractors.* *Es werden in der Regel nur Kontraktoren für Transporte eingesetzt. Da das Unternehmen Entsorgungsfachbetrieb ist, werden auch nur Entsorgungsfachbetriebe eingesetzt. Es finden auch Audits bei den Auftragnehmern statt.*		1
C	**1.2.12.2.**	**Are safety and quality criteria defined and documented in a written agreement for:**		
C	1.2.12.2.a.	- the selection process for major contractors?		0
C	1.2.12.2.b.	- the performance assessment of major contractors?		0
C	1.2.12.3.	Do you audit your contracted warehouses and/or terminals? *Assessor: No storage providers in use.*		-
C	1.2.12.4.	Do you audit your contracted warehouses and/or terminals using an appropriate SQAS package or similar system? *Assessor: No storage providers in use.*		-
C	1.2.12.5.	Do you audit your contracted hauliers?		1
C	1.2.12.6.	Do you audit your contracted haulier(s) using SQAS Transport Service module or similar system?		0
C	1.2.12.7.	Do you audit your contracted filling and blending service providers using the ESAD applicable sections or similar system? *Assessor: No such contractors in use.*		-
C	**1.3.**	**Human Resources**		
C	**1.3.1.**	**Recruitment**		
C	1.3.1.1.	Is there a written recruitment procedure which takes into account relevant experience, competence and education for all employees, including temporary staff?		1
C	1.3.1.2.	Have all operating personnel (drivers, operators, etc.) undergone a periodic medical examination where required by law or by the risk assessment of the job?		1
C	1.3.1.3.	Is there a written grievance and disciplinary procedure?		1
C	**1.3.2.**	**Training**		
C	1.3.2.1.	Is there a training programme in place for all personnel that results in an individual training plan and are records available that the training plan has been implemented? Is the training plan reviewed annually? *Assessor: The training plan is drawn up annually on the basis of the skills review and the personal wishes of the employees. The plan is stored in the IT system.* *Der Schulungsplan wird jährlich anhand des Qualifikationsspiegels und der persönlichen Wünsche der Mitarbeiter erstellt. Der Plan ist im IT-System hinterlegt.*	OCS	1

C	**1.3.2.2.**	**Are the following subjects being trained:**		
C	1.3.2.2.a.	- incident reporting, investigation, and analysis?		1
C	1.3.2.2.b.	- dangerous goods handling?		1
C	1.3.2.2.c.	- specific product or handling needs?		1
C	1.3.2.2.d.	- use of PPE (Personal Protective Equipment)?		1
C	1.3.2.2.e.	- company emergency written procedures? *Assessor: Safety Day 2023 as example*		1
C	1.3.2.2.f.	- spill prevention and control of liquids and solids not including plastic pellets?		1
C	1.3.2.2.g.	- Behaviour Based Safety (BBS) principles?		0
C	1.3.2.2.h.	- security awareness proportionate to the risk and their role within the business (Security of information should be included)?		1
C	1.3.2.2.i.	- risk Assessment and risk Management? *Assessor: Training only for the respnosible persons not for all employees.*		0
C	1.3.2.2.j.	- communication skills?		0
C	1.3.2.2.k.	- all aspects related to prevention of bribery and corruption?		1
C	1.3.2.2.l.	- training in awareness of fatigue and tiredness?		0
C	1.3.2.2.m.	- company ethics policy /code of ethics?		1
C	1.3.2.5.	Is a first aid training programme defined for identified persons and implemented? *Assessor: 19 first responders are trained and named in the company.* *19 Ersthelfer sind im Betrieb geschult und benannt.*		1
C	1.3.2.6.	Are variances from the plan effectively followed up?		1
C	1.3.2.7.	Is the effectiveness of the training checked for each employee?		1
C	1.3.2.8.	When there is a change of job or procedure, is a new training given in a timely manner?		1
C	**1.3.3.**	**Behaviour Based Safety (BBS)**		
C	1.3.3.1.	Has a BBS implementation plan, or an established programme, been set up with targets, resourcing and timeline? *Assessor: no BBS program in use*	OCS	0
C	1.3.3.2.	Have the respective responsibilities of all personnel in the implementation of BBS been identified? *Assessor: no BBS program in use*		-
C	**1.3.4.**	**Labour Policy and human rights**		
C	1.3.4.1.	Are specific mechanisms in place to ensure effective implementation of your company's Career Management and training policy?		0
C	1.3.4.2.	Are specific mechanisms in place to ensure effective implementation of your company's non-discrimination policy? *Assessor: Most points are covered, no whistleblowing system has yet been introduced.* *Die meisten Punkte sind abgedeckt, es wurde noch kein Whistleblowing system eingeführt.*		0
C	1.3.4.3.	Are specific mechanisms in place to ensure effective implementation of the company's policy about child labour? *Assessor: The youngest employee is 17 years old.*		1
C	1.3.4.4.	Does the company ensure that no forced, bonded or involuntary prison labour is employed?		1
C	**1.4.**	**On/Off Site Emergency Preparedness and Response**		
C	1.4.1.	Is there a written plan for dealing with on-site and off-site emergencies and potential crises?	OCS	1

		Assessor: *Alarm and hazard prevention plan Rev. 12 28 August 2023* *Alarm overview Rev. 7 11 May 2023* *Alarm- und Gefahrenabwehrplan Rev. 12 28.08.2023* *Alarmierungsübersicht Rev. 7 11.05.2023*		
C	**1.4.2.**	**Does this written plan contain the following information:**		
C	1.4.2.a.	- individual responsibilities?		1
C	1.4.2.b.	- arrangements for 24/7 hours coverage by trained responders?		1
C	1.4.2.c.	- a list of the different parties to be informed with their contact details (customers, authorities)?		1
C	1.4.2.d.	- a written procedure for handling the information towards the neighbourhood, the press and other interested parties of serious accidents/incidents that happened on site?		1
C	1.4.2.f.	- Is it possible to obtain access to external information sources?		1
C	1.4.3.	Is the emergency equipment maintained, tested or checked on a regular basis?		1
C	1.4.4.	Has there been a comprehensive test of the emergency plan for on-site and offsite emergencies during the past 12 months? *Assessor: There was a fire alarm (false alarm) in 2024 and a fire drill in 2024. At the beginning of the year there was a real emergency (flooding). In all cases, the emergency plan worked.* *There are no drills outside the company. There have also been no incidents here in the last 12 months.* *Es gab in 2024 einen Feueralarm (Fehlalarm) sowie eine Alarmübung in 2024. Anfang des Jahres gab es einen echten Notfall (Überflutung). In allen Fällen hat der Notfallplan funktioniert.* *Außerhalb des Unternehmens gibt es keine Übungen. Es gab hier auch keine Vorfälle in den letzten 12 Monaten.*	OCS	0
C	1.4.5.	Is there a documented business continuity plan that includes IT system outages and does this plan contain the customer contacts to be informed?		1
C	**1.4.6.**	**Does the company have appropriate twenty-four-hour emergency plans consistent with governing regulations for all off-site activities?**		
C	1.4.6.1.	Is there a 24 hr emergency telephone number and is it being made known? *Assessor: Only internal.*		0
C	1.4.6.2.	In the event of an emergency, can safety data sheets be easily transmitted to responders?		1
C	**1.5.**	**Performance Analysis and Management Review**		
C	**1.5.1.**	**Non-conformance reporting, investigation, analysis, and corrective action**		
C	**1.5.1.1.**	**Is there a documented system in place for recording non-conformances regarding:**	OCS	
C	1.5.1.1.a.	- accidents & incidents?	OCS	1
C	1.5.1.1.b.	- breaches of security and threats?		0
C	1.5.1.1.c.	- unsafe behaviour & unsafe conditions?		1
C	1.5.1.1.d.	- regulatory compliance?		0
C	1.5.1.1.e.	- product contamination? *Assessor: This is documented in the complaints department.* *Wird in der Reklamationsabteilung dokumentiert.*		1
C	1.5.1.1.f.	- product discrepancies and short shipments? *Assessor: This is documented in the complaints department.* *Wird in der Reklamationsabteilung dokumentiert.*		1
C	1.5.1.1.g.	- corruption & bribery?		0
C	1.5.1.1.h.	- grievance and disciplinary findings?		0

C	1.5.1.2.	Is a detailed report on non-compliances provided to the responsible management, containing immediate cause, root cause and recommendations for corrective actions to prevent recurrence?	OCS	1
C	1.5.1.3.	After an incident/accident, are the employees and contractors concerned informed and if necessary trained with the aid of a root cause analysis?		1
C	1.5.1.4.	Is there a procedure in place to inform the customer promptly of all non-conformances involving his shipments/products?	OCS	1
C	1.5.1.5.	Is the DGSA involved after an incident where dangerous goods were involved?		1
C	**1.5.1.6.**	**Are injuries, spills and dangerous occurrences investigated to establish causes and enable the initiation of preventative action to prevent a recurrence?**		
C	1.5.1.6.1.	Are immediate actions taken to avoid problems pending further investigation?		1
C	1.5.1.6.2.	Are permanent changes documented in operating procedures?		1
C	1.5.1.6.3.	Do you have a reporting system for near misses?		1
C	1.5.1.6.4.	Are near misses investigated and corrective actions taken?		1
C	**1.5.2.**	**SHEQ&Sec & CSR Objectives and Trend Analysis**		
C	1.5.2.1.	Is there a process in place to monitor and analyse SHEQ&Sec & CSR data to identify trends, to set objectives and is there an action plan in place to achieve these objectives? *Assessor: In the context of ISO 9001/14001/45001/50000* *Im Rahmen der ISO 9001/14001/45001/50000*		1
C	1.5.2.4.	Has the annual Health, Safety, Security, Environment & C.S.R plan of the company been reviewed against the applicable Responsible Care Programme?		0
C	1.5.2.5.	Does the company promote the principles of Responsible Care to logistic partners?		0
C	**1.5.2.6.**	**Does the company obtain feedback from its employees, contractors and customers concerning any problems or unsafe practices encountered in the undertaking of its business?**		
C	1.5.2.6.1.	Is feedback from contractors entered into the non-conformance system? *Assessor: These are recorded by the company's own employees, but not by contractors and customers at present.* *Von den eigenen Mitarbeitern werden diese erfasst, von Kontraktoren und Kunden derzeit nicht.*		0
C	1.5.2.6.2.	Is feedback from customers entered into the non-conformance system? *Assessor: These are recorded by the company's own employees, but not by contractors and customers at present.* *Von den eigenen Mitarbeitern werden diese erfasst, von Kontraktoren und Kunden derzeit nicht.*		0
C	1.5.2.6.3.	Is feedback from suppliers entered into the non-conformance system? *Assessor: These are recorded by the company's own employees, but not by contractors and customers at present.* *Von den eigenen Mitarbeitern werden diese erfasst, von Kontraktoren und Kunden derzeit nicht.*		0
C	1.5.2.6.4.	Are efforts made to get feedback from a wider audience and is the feedback followed up?		0
C	1.5.2.6.5.	Does the company promote the principles and practice of a Joint Responsible Care Programme within the business community?		0
C	**1.5.3.**	**Internal Audit**		
C	1.5.3.1.	Is there a documented programme for internal auditing of all areas referred to in SQAS and covering compliance with applicable legislation and permits? *Assessor: Internal audits are carried out in accordance with ISO 9001/14001/45001/50000 and SQAS.* *Es werden interne Audits im Rahmen der ISO 9001/14001/45001/50000 sowie SQAS Bereiche durchgeführt. Audits 2023 eingesehen.*	OCS	1

C	1.5.3.2.	For non-conformances identified in the audits, are action plans developed and are corrective actions taken?		1
C	1.5.3.3.	Do those carrying out auditing have training and/or competence in auditing and evaluation techniques?		1
C	1.5.3.4.	Are safety walkabouts carried out and documented by appropriate managers on a periodical basis?		1
C	1.5.3.5.	Do you audit your own warehouses and/or terminals?		1
C	1.5.3.6.	Do you audit your own warehouses and/or terminals using an appropriate SQAS package? *Assessor: Partially, but not completely.* *Teilweise, jedoch nicht komplett.*		0
C	1.5.3.7.	Do you audit your own transport department?		1
C	1.5.3.8.	Do you audit your own transport department using the SQAS Transport Service module?		0
C	1.5.3.9.	Do you audit your filling and blending service providers using the ESAD applicable sections? *Assessor: no external companies in use.*		-
C	1.5.3.10.	Do you have a procedure (that includes selection criteria), to assess customer reception facilities?		0
C	**1.5.4.**	**Management Review Meetings**		
C	**1.5.4.1.**	**Is a formal management review meeting held at least once a year to review the management system that includes, as a minimum, the following inputs:**		
C	1.5.4.1.a.	- the status of actions of previous Management review meetings		1
C	1.5.4.1.b.	- the DGSA Annual report (if applicable)		1
C	1.5.4.1.c.	- the performance of subcontractors		0
C	1.5.4.1.d.	- the effectiveness of the training programme		1
C	1.5.4.1.e.	- the results of internal and external audits	OCS	1
C	1.5.4.1.f.	- the monitoring of trends of SHEQ, Sec &CSR KPIs, BBS KPIs and Responsible Care KPIs (if applicable)	OCS	1
C	1.5.4.1.g.	- the extent to which SHEQ, Sec &CSR objectives have been met		1
C	1.5.4.1.h.	- the effectiveness of the programmes about emission reduction (including GHG emissions) required in Transport Service, Tank Cleaning or Warehouse modules, in case they are applicable		0
C	1.5.4.1.i.	- the effectiveness of the programme about waste reduction required by question 2.6.4		0
C	1.5.4.1.j.	- the outcome of the last SQAS assessment (if applicable)		1
C	1.5.4.1.k.	- the outcome of the emergency response drills		0
C	1.5.4.1.l.	- the status of compliance with regulations		1
C	1.5.4.1.m.	- recommendation(s) for continuous improvements	OCS	1
C	1.5.4.2.	Did the senior management consider the recommendations of 5.4.1 and define an improvement action plan with allocated actions and due dates?		1
C	1.5.4.3.	Does senior management monitor progress versus targets on SHEQ&Sec & CSR matters at relevant management meetings?		1
C	1.5.4.4.	Is there evidence that learning points from SHEQ&Sec issues are shared with the workforce?		1
C	**1.6.**	**Provision of information**		
C	**1.6.1.**	**Does the company maintain quality, health, safety and environmental information concerning the products it handles?**		
C	1.6.1.1.	Is there a file per product/product group that contains all relevant SHE information?		1
C	1.6.1.2.	Is this information used to create new or to check existing SDS if required?		1

		Assessor: The safety data sheets are regularly checked and revised by an external service provider. *Die Sicherheitsdatenblätter werden regelmäßig von einem externen Dienstleister geprüft und überarbeitet.*	
C	1.6.1.3.	Do you receive information on a regular basis from your product supplier, and is there a process for reviewing and updating the SDS? *Assessor: Analysed for waste specification and in our own laboratory.* *Über die Abfallspezifikation sowie im eigenen Labor analysiert.*	1
C	1.6.1.4.	Do you take into account the shelf-life data provided by the supplier?	1
C	1.6.1.5.	Does the company operate a documented system to trace lot sources? *Assessor: EK and VK Chargen Number on documents*	1
C	1.6.1.6.	Does the company operate a documented system for product recall? *Assessor: From the company's point of view, this is not necessary due to the products, as there are no subsequent problems.* *Aufgrund der Produkte ist dies aus Sicht des Unternehmens nicht erforderlich, da kein Folgeproblem.*	0
C	1.6.1.7.	Is the product recall procedure tested? *Assessor: From the company's point of view, this is not necessary due to the products, as there are no subsequent problems.* *Aufgrund der Produkte ist dies aus Sicht des Unternehmens nicht erforderlich, da kein Folgeproblem.*	0
C	1.6.1.8.	Does the company operate a documented system for quarantining suspect product? *Assessor: Since the products usually come from well-known customers, no special procedure is planned here.* *Da die Produkte in der Regel von bekannten Kunden kommen, wist hier kein besonderes Verfahren vorgesehen.*	0
C	**1.6.2.**	**Are visitors and service providers to the company premises provided with the information necessary to ensure their safety?**	
C	**1.6.2.1.**	**Are visitors and service providers:**	
C	1.6.2.1.a.	- registered upon arrival?	1
C	1.6.2.1.b.	- given information relevant to the hazards they may face?	1
C	1.6.2.1.c.	- provided with appropriate personal protective equipment?	1
C	1.6.2.2.	Is this covered by a written procedure?	1
C	**1.6.3.**	**Are contractors provided with relevant health, safety and environmental information?**	
C	**1.6.3.1.**	**Are contractors provided with:**	
C	1.6.3.1.a.	- information relevant to the job to be done?	1
C	1.6.3.1.b.	- appropriate training if necessary?	1
C	1.6.3.1.c.	- appropriate personal protective equipment?	1
C	1.6.3.2.	Do you have a marking or transport information card scheme for non-dangerous goods if this is part of a voluntary scheme? *Assessor: No such products on site*	-
C	1.6.3.3.	Is the SULID document used to collect information on site safety and health conditions and communicated to the hauliers unloading at the site?	0
C	**1.6.4.**	**Are customers supplied with adequate health, safety and environmental information and other technical data on the products supplied to them?**	
C	1.6.4.1.	Does the company have a written procedure covering the issue of SDS for all products and to all organisations?	1
C	**1.6.4.2.**	**Is a SDS provided in the local language:**	

C	1.6.4.2.a.	- with each sample of a commercialised product	1
C	1.6.4.2.b.	- with a first order in a timely manner	1
C	1.6.4.3.	Does the sender record the name of the addressee and date sent every time that a SDS is dispatched?	1
C	1.6.4.4.	Is the recipient asked for a proof of receipt?	0
C	1.6.4.5.	Does the procedure allow for SDS dispatch to be repeated on a periodic basis? *Assessor: A new one is sent with every change, otherwise every two years.* *Bei jeder Änderung wird ein neues gesandt, ansonsten alle zwei Jahre.*	1
C	1.6.4.6.	For non-classified products, do you issue a SDS? *Assessor: no such products*	-
C	**1.6.4.7.**	**Where there is important product information other than a SDS, is it provided in the local language?**	
C	1.6.4.7.a.	- is it provided with a first order in a timely manner?	1
C	1.6.4.7.b.	- when new updated information becomes available, is it dispatched in a timely manner?	1
C	**1.6.5.**	**Does the company have a means for providing revisions of such data to known recipients?**	
C	**1.6.5.1.**	**Is the SDS procedure set up in such a way that:**	
C	1.6.5.1.a.	- it captures modifications, records the change and date of change?	1
C	1.6.5.1.b.	- revisions are sent to customers and others in a timely manner?	1
C	**1.6.6.**	**Does the company provide advice and/or service to customers on disposal of products and used packaging?**	
C	1.6.6.1.	Can the company, upon request from a customer, provide more detailed information about disposal of a product than is given on the SDS?	1
C	1.6.6.2.	Does the company provide advice to customers on disposal of used packaging?	1
C	1.6.6.3.	Does the company provide advice to customers on returnable packaging?	1
C	**1.6.7.**	**Does your company have a label policy?**	
C	**1.6.7.1.**	**Do you have a labelling process consistent with:**	
C	1.6.7.1.a.	- legal requirements?	1
C	1.6.7.1.b.	- industry standards?	1
C	1.6.7.2.	Do you review label contents, prior to use, with information from product suppliers? *Assessor: The suppliers' declaration is being checked. (waste)* *Die Deklaration der Lieferanten wird überprüft. (Abfälle)*	1
C	1.6.7.3.	Do you have an agreement with product suppliers on the use of trade names on labels? *Assessor: no such products*	-
C	1.6.7.4.	Do you participate in voluntary labelling schemes?	0
C	**1.7.**	**Community interaction**	
C	**1.7.1.**	**Does the company promote the principles of Responsible Care to other organisations?**	
C	1.7.1.1.	Do you have and use RC promotional documents?	0
C	1.7.1.2.	Do you display the RC logo on your documents?	0
C	**1.7.2.**	**Do personnel at each location maintain good relations with neighbours?**	
C	1.7.2.1.	Do personnel participate in local groups?	1
C	1.7.2.2.	Is there a procedure for handling complaints from a wider audience?	1

		Assessor: The owner has good contacts with the local authorities and organisations. *Der Eigentümer hat gute Kontakte zu den lokalen Behörden und Organisationen.*	
C	**1.7.3.**	**Is the company actively involved with the local community?**	
C	1.7.3.1.	Do you organise open door days? *Assessor: For security reasons, this is not offered.* *Aus Sicherheitsgründen wird dies nicht angeboten.*	-
C	1.7.3.2.	Does the company have specific involvement with the community other than open door days?	1
C	1.7.3.3.	Do you co-operate in educational projects with local schools? *Assessor: Various initiatives are being implemented, e.g. Girls' Day, Training Day, etc.* *Es werden verschiedene Initiativen durchgeführt. Z.B. Girls Day, Tag der Ausbildung u.s.w.*	1
C	**1.7.4.**	**Does the company allow for openness in relation to information on SHE?**	
C	1.7.4.1.	Is management actively involved in promoting SHE values by participating in meetings or membership with professional, educational or governmental organisations ? *Assessor: Member of VCH and industry associations.* *Mitglied im VCH und Industrieverbänden.*	1

2.	**(S) Site Assessment**	
2.1.	**The Site In General**	
2.1.1.	**Site Infrastructure**	
2.1.1.1.	Is the restriction for non-smoking respected?	1
2.1.1.2.	Are traffic flow directions clearly marked? *Assessor: The traffic flow is specified in the plan. There are no markings on the ground.* *Der Verkehrsfluss ist im Plan festgelegt. Markierungen am Boden sind nicht vorhanden.*	0
2.1.1.3.	Are yards, roads, paths and steps, properly surfaced, in good condition, clean and free from obstructions ?	1
2.1.1.4.	Is vegetation controlled in fire risk areas ?	1
2.1.1.5.	**Is the following waste segregated for disposal/recycling in a safe and practical way and are waste bins available and emptied regularly?**	
2.1.1.5.a.	- general site waste such as cartons, paper and broken pallets that needs to be disposed of separately	1
2.1.1.5.b.	- product waste (hazardous and non-hazardous)	1
2.1.1.6.	Is the overall appearance of the site neat and tidy?	1
2.1.1.7.	Are emergency showers where required by the risk assessment located close to all appropriate work areas, and are emergency showers and eyewash equipment easily accessible, in good working order and, if necessary, protected from frost?	1
2.1.1.8.	Are unauthorised discharges into controlled waters prevented?	1
2.1.1.9.	Where emergency containment is in place, are there systems and procedures to ensure that containment is kept empty?	1
2.1.1.10.	Is there a procedure which describes the way to keep the effluent water treatment units in good condition? *Assessor: No water treatment on site.*	-
2.1.2.	**Electrical Equipment**	
2.1.2.1.	Is the installed electrical system suitably rated?	1
2.1.2.2.	Is the electrical system inspected annually by a competent, independent surveyor, relevant records kept, and corrective actions taken ?	1
2.1.2.3.	Is electrical equipment zoned correctly, regularly inspected and maintained ?	1
2.1.2.4.	Is portable electrical equipment powered from the site electrical supply regularly inspected?	1
2.1.3.	**Fire Protection Management**	
2.1.3.1.	**General**	
2.1.3.1.1.	Has a fire risk assessment been performed and has a fire protection management system (Fire Plan) been implemented? *Assessor: Fire brigade plan as of 25 May 2024* *Feuerwehrplan Stand 25.05.2024*	1
2.1.3.1.2.	Is the fire protection management system in compliance with the requirements of the operating permit?	1
2.1.3.1.3.	Has the Fire Plan been handed over to the local authorities/local Fire Brigade or can they get access to the Fire Plan at any time on-site?	1
2.1.3.1.4.	Is the Fire Plan updated to reflect significant changes related to the products stored, the quantity stored and the construction, technical and administrative fire features and if there are no changes is it reviewed periodically?	1
2.1.3.1.5.	Are operators sufficiently trained on fire response and do they have adequate fire equipment?	1
2.1.3.1.6.	Is there a fire team on site and have they received specific fire-fighting training?	0
2.1.3.1.7.	Are measures taken to adequately contain contaminated fire water?	1
2.1.3.1.8.	If stated in the Fire Plan, is Self-Contained Breathing Apparatus (SCBA) available, operable and regularly tested and are a sufficient number of employees trained?	-

	Assessor: This is done by the fire brigade, not by our own employees. *Wird von der Feuerwehr gemacht, nicht von eigenen Mitarbeitern.*	
2.1.3.1.9.	Does the technical fire protection of the site (e.g. smoke detection, fixed extinguishing system, smoke and heat vents, fire extinguishers, sprinklers) comply with the local regulations and standards and is it documented in certificates?	1
2.1.3.1.10.	Is fire protection equipment maintained, tested or checked on a regular basis?	1
2.1.3.1.11.	**If fire pumps are required:**	
2.1.3.1.11.a.	a. - Are there written procedures for operating the fire pump and are these clearly displayed and easy to understand? *Assessor: The pumps start automatically.* *Die Pumpen laufen selbst an.*	-
2.1.3.1.11.b.	b. - Is a standby pump available?	1
2.1.3.1.11.c.	c. - Is the standby pump either diesel driven or powered by emergency back-up electricity supply? *Assessor: The pump is operated by means of a tractor.* *Die Pumpe wird mittels Traktor betrieben.*	1
2.1.3.1.11.d.	d. - Are fire pumps regularly tested and results recorded?	1
2.1.3.1.11.e.	e. - Are fire-fighting systems such as sprinkler installations certified?	1
2.1.3.1.12.	**Are all "on-site" hydrants and hoses:**	
2.1.3.1.12.a.	a. - clearly visible, easily accessible, in good condition and easily operated?	1
2.1.3.1.12.b.	b. - regularly tested and results recorded? *Assessor: The audits are carried out annually by external specialist companies.* *Die Prüfungen werden jährlich durch externe Fachfirmen durchgeführt.*	1
2.1.3.1.12.c.	c. - if necessary, protected from frost?	1
2.1.3.1.13.	Is the fire alarm system regularly tested and are results recorded? *Assessor: The audits are carried out annually by external specialist companies.* *Die Prüfungen werden jährlich durch externe Fachfirmen durchgeführt.*	1
2.1.3.1.14.	Are alarms in good condition and easily audible throughout the site?	1
2.1.3.1.15.	**Are on-site foam stocks:**	
2.1.3.1.15.a.	a. - adequate and appropriate for the fire risk involved and are they not past their shelf life?	1
2.1.3.1.15.b.	b. - protected and located such that they are immediately usable in an emergency?	1
2.1.3.1.16.	Has a lightning strike survey been performed for the site and if appropriate have lightning conductor(s) been installed?	1
2.1.3.1.17.	Is the lightning conductor(s) regularly tested/inspected, including immediately after a lightning strike hit?	1
2.1.3.1.18.	Is there a connection of the alarm system with the local fire brigade and is this tested annually?	1
2.1.3.1.19.	Is at any time a list of stored products available at the site showing all relevant information (quantities, locations, hazards)?	1
2.1.3.1.20.	Are forklift trucks charged in designated safe areas which are suitably ventilated and away from combustible materials?	1
2.1.3.1.21.	If equipment using naked flames or generating sparks is operated, has a suitable risk assessment been undertaken and documented? Is the equipment used in a designated safe area away from storage of flammable products and combustible materials? Is suitably ventilated? *Assessor: No such equipment in use.*	-
2.1.3.1.22.	Are products and combustible materials stored away from heating systems?	1
2.1.3.1.23.	**If required as part of the Fire Plan:**	

2.1.3.1.23.a.	a. - Are smoke vent panels available, regularly tested, maintained and are test records kept?	1
2.1.3.1.23.b.	b. - Is a control panel/button to operate these smoke relief panels installed near to the exit doors?	1
2.1.3.1.24.	Where automated fire-fighting systems are used for storage tanks, can all control valves be easily and safely accessed if an adjacent tank is on fire?	1
2.1.3.2.	**Emergency Plan**	
2.1.3.2.1.	**Does the site emergency plan cover:**	
2.1.3.2.1.a.	a. - the person responsible in charge of the emergency response? *Assessor: Hazard prevention plan Rev. 12, 28 August 2023* *Gefahrenabwehrplan Rev. 12, 28.08.2023*	1
2.1.3.2.1.b.	b. - contacts with public Fire Brigades? *Assessor: Hazard prevention plan Rev. 12, 28 August 2023, Contact person not explicitly named, only emergency number* *Gefahrenabwehrplan Rev. 12, 28.08.2023, Ansprechpartner nicht explizit genannt, nur Notfallnummer*	0
2.1.3.2.1.c.	c. - contacts with public Ambulance Services? *Assessor: Hazard prevention plan Rev. 12, 28 August 2023, Contact person not explicitly named, only emergency number* *Gefahrenabwehrplan Rev. 12, 28.08.2023, Ansprechpartner nicht explizit genannt, nur Notfallnummer*	0
2.1.3.2.1.d.	d. - contacts with Police? *Assessor: Hazard prevention plan Rev. 12, 28 August 2023, Contact person not explicitly named, only emergency number* *Gefahrenabwehrplan Rev. 12, 28.08.2023, Ansprechpartner nicht explizit genannt, nur Notfallnummer*	0
2.1.3.2.1.e.	e. - contacts with products suppliers regarding the need for special equipment? *Assessor: Hazard prevention plan Rev. 12, 28 August 2023, Contact person not explicitly named, only emergency number* *Gefahrenabwehrplan Rev. 12, 28.08.2023, Ansprechpartner nicht explizit genannt, nur Notfallnummer*	0
2.1.3.2.2.	Do employees possess the necessary equipment for personal protection and accident control?	1
2.1.3.2.3.	In the event of an emergency/incident, are safety data sheets or other substance-related safety information bulletins available and easily accessible?	1
2.1.3.2.4.	Do you liaise with the Emergency Services in the preparation of emergency plans?	1
2.1.3.2.5.	Are the public emergency services involved in the development of emergency plans?	1
2.1.3.2.6.	Are the emergency services familiar with the local conditions inside the company?	1
2.1.3.2.7.	Are joint emergency exercises held? *Assessor: On 27 October 2023, an exercise was carried out with the fire brigade. Around 120 firefighters took part.* *Am 27. Oktober 2023 wurde eine Übung mit der Feuerwehr durchgeführt. Es haben ca 120 Feuerwehrleute teilgenommen.*	1
2.1.3.2.8.	**Access and emergency exits**	
2.1.3.2.8.a.	a. Is unrestricted site access (to premises and buildings) available to the emergency service at all times (24 hr and 365 d per year)?	1
2.1.3.2.8.b.	b. Are there sufficient emergency exits (at least two per fire compartment, creating separate escape routes) and are they clearly marked, with unrestricted access at all times?	1
2.1.3.2.9.	Does the plan cover guiding professional emergency providers on site to the location of the emergency?	1

2.1.3.2.10.	Are there specific written instructions documented in a plan for each type of emergency (fire, product spill and accidents)?	1
2.1.3.3.	**Spill Prevention And Handling**	
2.1.3.3.1.	Is the requirement for spill clean-up equipment defined in a risk assessment and readily available? Are procedures in place for containing/collecting any spillage? *Assessor: Various equipment is available and employees receive annual training.* *Es sind unterschiedliche Ausrüstungen verfügbar, die Mitarbeiter werden jährlich geschult.*	1
2.1.3.3.2.	Is adequate PPE available for handling spillages and are appropriate personnel trained in its use?	1
2.1.3.3.3.	Are enhanced spill procedures and protection measures taken for toxic products or that can produce toxic fumes (e.g. sodium hypochlorite)?	1
2.2.	**Bulk Handling And Storage**	
2.2.1.	**General requirements**	
2.2.1.1.	Is a risk assessment in place for the loading/unloading operations? *Assessor: Risk assessment of the IT system Secova updated on 28 October 2024* *Gefährdungsbeurteilung im IT-System Secova aktualisiert am 28.10.2024*	1
2.2.1.2.	Is a procedure in place agreed between the driver and operator to monitor and control the loading/unloading operation?	1
2.2.1.3.	Are clear, written loading/unloading procedures available, and are the operators trained to these procedures?	1
2.2.1.4.	Do the operators have and wear required PPE?	1
2.2.1.5.	Have the loading/unloading processes been ATEX assessed and are the resultant zones clearly identified on site, a site plan developed and communicated to all relevant personnel?	1
2.2.1.6.	Are procedures in place to avoid sources of ignition before and during loading/unloading e.g. flammable products?	1
2.2.1.7.	Are vehicle earthing points in good condition, is conductivity checked annually and are respective records kept? (for flammable products)	1
2.2.1.8.	**Are procedures in place covering the proper use of vehicle earthing points (for flammable products)?**	
2.2.1.8.a.	Are indicator light systems in place to demonstrate the earthing system is working during loading/unloading (for flammable products)?	0
2.2.1.8.b.	Are automatic loading/unloading cut off systems in place which activate when earthing connectivity is lost (for flammable products)?	0
2.2.1.9.	Are procedures in place to ensure that the right product goes into the right tank/tank compartment and there is sufficient space available?	1
2.2.1.10.	Are all other site activities conducted at a safe distance, as defined within local regulations, away from loading/unloading tank vehicles?	1
2.2.1.11.	Are hoses uniquely identified, in good condition and electrically conductive (for flammable products)? Are they regularly pressure tested? Are testing records maintained?	1
2.2.1.12.	Are dedicated hoses capped immediately after use?	0
2.2.1.13.	Is loading/unloading pressure adequately controlled to protect the system including the receiving vessel?	1
2.2.1.14.	Is the vehicle loading/unloading area liquid tight and well maintained?	1
2.2.1.15.	Is there an adequate containment system in place in the loading/unloading area to ensure spill control?	1
2.2.1.16.	Are emergency stop buttons present, easily accessible and clearly marked?	1
2.2.1.17.	Can vehicle(s) easily leave the loading/unloading area in event of emergency and is the escape route unobstructed?	1
2.2.1.18.	Has a risk assessment for 'working at height' been performed and are controls implemented?	1
2.2.2.	**Tanks and Fittings**	
2.2.2.1.	Are all inlet and outlet connections clearly identified, and in good condition?	1

2.2.2.2.	Are pipe apertures capped, flanged or plugged?	1
2.2.2.3.	Are inlet and outlet connections controlled by lock off equipment where this is specified by the site?	1
2.2.2.4.	Are all tanks and fittings in a good condition, with no visible signs of product leakage?	1
2.2.2.5.	Are the tanks approved for the goods stored and identified/labelled accordingly?	1
2.2.2.6.	**For flammable products:**	
2.2.2.6.1.	Is the tank earth conductivity annually checked and is the resistance less than 10 Ohm and are respective records kept?	1
2.2.2.6.2.	Do fill pipes enter the tank at low level ? *Assessor: only bottom filling*	-
2.2.2.6.3.	If top filling is employed, does the fill pipe include a drop tube to a suitable low level inside the tank with anti-siphon? *Assessor: only bottom filling*	-
2.2.2.6.4.	Are all tanks fitted with vent pipes with flame arrestors which are regularly checked for blockage and are records kept?	1
2.2.2.6.5.	Is the tank vapour vent to atmosphere via pressure/vacuum valve regularly checked and are these checks recorded?	1
2.2.2.6.6.	Has the vapour vent outlet(s) been included in the site ATEX assessment?	1
2.2.2.7.	Where required for the product, is the vapour vent outlet connected to a vapour treatment unit?	1
2.2.2.8.	Are overfill protection devices installed, periodically inspected and maintained?	1
2.2.2.9.	Are connections between tanks and dedicated pumps constructed in fixed piping work?	1
2.2.2.10.	Are tanks periodically inspected and maintained according to legal requirements?	1
2.2.3.	**Pipelines**	
2.2.3.1.	Are all pipelines clearly labelled?	0
2.2.3.2.	Is all pipe work electrically continuous (for flammable liquids only)?	1
2.2.3.3.	Is there no sign of visible product leakage?	1
2.2.3.4.	Are pipelines regularly inspected, maintained and actions recorded?	1
2.2.3.5.	Are pipe work joints flanged or welded with no threaded joints?	1
2.2.3.6.	Are all pipelines adequately supported?	1
2.2.3.7.	Are they protected from mechanical damage by moving vehicles?	1
2.2.3.8.	Is the bund free of any pipe holes?	1
2.2.3.9.	Where pipelines pass through a bund-wall, is the hole around the pipe completely sealed with the material compatible with the products stored within the bund and where necessary is it fire resistant material? *Assessor: Not on site.*	-
2.2.3.10.	Are all pipelines periodically inspected and maintained as required by law (if applicable)?	1
2.2.4.	**Above Ground Tanks**	
2.2.4.1.	Is secondary containment available and in compliance with local regulations?	1
2.2.4.2.	Is secondary containment in good condition?	1
2.2.4.3.	Is tank area free of excessive vegetation?	1
2.2.4.4.	Are tank valves closed if not in use and are strict procedures in place for opening them?	1
2.2.4.5.	Is the tank spacing and positioning in compliance with local regulations?	1
2.2.4.6.	Are tanks clearly marked with number or name of the product stored, and visible from outside the containment?	1

	Assessor: The tanks themselves are not labelled. However, the respective products can be viewed in the IT system at any time. As the tanks are used for different products, labelling is not possible. *Die Tanks selbst sind nicht beschriftet. Die jeweiligen Produkte sind jedoch im IT-System jederzeit wersichtlich. Da die Tanks für unterschiedliche Produkte eingesetzt werden ist eine Beschriftung nicht möglich.*	
2.2.5.	**Underground Tanks**	
2.2.5.1.	Are tanks double wall designed or fitted with secondary containment and continuous leak monitoring?	1
2.2.5.2.	For single wall tanks, is there an approved leak detection system installed and maintained, and are records kept? *Assessor: only double-walled tanks in use* *nur doppelwandige Tanks im Einsatz*	-
2.2.5.3.	Has cathodic protection been applied to tanks? *Assessor: only double-walled tanks in use* *nur doppelwandige Tanks im Einsatz*	-
2.2.5.4.	Has an external coating been applied to tanks?	1
2.2.5.5.	Is the integrity of underground storage monitored, tested or periodically inspected in accordance with local legislation?	1
2.2.6.	**Unloading Operations**	
2.2.6.1.	**a. Has a risk assessment been performed and has a procedure been written to control the sampling of tanker contents prior to unloading?**	
2.2.6.1.	**b. If samples have to be taken, is the work undertaken in accordance with the procedures by a trained and competent site operator or appointed surveyor with adequate safety precautions? (not the driver)**	
2.2.6.2.	For flammable liquids, is unloading by compressors prohibited?	1
2.2.6.3.	When using a site supplied pump, are clearly indicated emergency stop buttons available in the vicinity of the unloading area?	1
2.2.6.4.	When the vehicle unloading pump is not used, is there a procedure in place to control "truck battery isolation" during unloading of flammable products?	0
2.2.6.5.	Are the reception tank and the vehicle visible to the operator?	1
2.2.7.	**Substances Of High Viscosity Or Solids At Ambient Temperatures**	
2.2.7.1.	Are receiving tank and pipelines heated/insulated to ensure that product temperature is maintained above solidification point? *Assessor: no such products in handling*	-
2.2.7.2.	Are temperature gauges/indicators fitted to storage tank(s)? *Assessor: no such products in handling*	-
2.2.7.3.	Are checks in place to ensure that the product temperature is appropriate for the method of Unloading? *Assessor: no such products in handling*	-
2.2.7.4.	Are lines cleared with air or nitrogen after unloading? *Assessor: no such products in handling*	-
2.2.7.5.	Are elevated temperature warning signs in place? *Assessor: no such products in handling*	-
2.2.8.	**Top Loading**	
2.2.8.1.	Are loading procedures/instructions in place? *Assessor: no Top Loading on site*	-
2.2.8.2.	Is there an adequate loading gantry present? *Assessor: no Top Loading on site*	-

2.2.8.3.	Is product quality protected from the weather by provision of suitable covers or roofs above man lids? *Assessor: no Top Loading on site*	-
2.2.8.4.	Can the loading gantry be reached via a double stairway? *Assessor: no Top Loading on site*	-
2.2.8.5.	Are the gantry and stairway steps constructed to prevent slipping? *Assessor: no Top Loading on site*	-
2.2.8.6.	Are drop platforms or walkways present providing safe access to the top of vehicles? *Assessor: no Top Loading on site*	-
2.2.8.7.	Is a fall protection system in place? *Assessor: no Top Loading on site*	-
2.2.8.8.	Are stairs/ladders clean and free from obstruction ? *Assessor: no Top Loading on site*	-
2.2.8.9.	Does the installation include a loading arm cone to seal the man lid and pressure control system e.g. vapour return preventing weather/air ingress and vapour egress(for flammable and certain other products)? *Assessor: no Top Loading on site*	-
2.2.8.10.	Are gantries and pipelines protected against collision? *Assessor: no Top Loading on site*	-
2.2.8.11.	Can loading pipes on the gantry reach the bottom of the truck compartments (for flammable products)? *Assessor: no Top Loading on site*	-
2.2.9.	**Bottom Loading**	
2.2.9.1.	Are systems in place to ensure that tanker loading is performed in a safe manner?	1
2.2.9.2.	Are these systems 'Failsafe' to prevent overfilling?	1
2.3.	**IBC, DRUM, SMALL PACK FILLING AND BLENDING OPERATIONS**	
2.3.1.	If filling is directly done from the tank vehicle, is it done via a fixed filling installation? *Assessor: no filling from tank*	-
2.3.2.	Is the filling/blending area protected against adverse weather?	1
2.3.3.	Is the filling/blending installation well maintained? *Assessor: The condition is appropriate for its age.* *Der Zustand ist dem alter angemessen.*	1
2.3.4.	Is the floor area clean, dry and free from obstacles?	1
2.3.5.	Is there a liquid tight floor in the filling/blending area?	1
2.3.6.	Does the filling area have a system of safe spill containment?	1
2.3.7.	Is any spilled material disposed of safely?	1
2.3.8.	Is there adequate lighting?	1
2.3.9.	Is there adequate general ventilation?	1
2.3.10.	Is local exhaust ventilation (LEV) installed to control exposure to product vapours below OEL's?	1
2.3.11.	Where required for the product, is the vapour vent outlet connected to a vapour treatment unit?	1
2.3.12.	Is there no sign of visible product leakage?	1
2.3.13.	Is there a procedure in place to ensure that filled IBC's and packages have a clean exterior and that any product is cleaned from the outside of the IBC or package(s)?	1
2.3.14.	Is heat sealing or induction kept sealing prohibited for flammable products?	1

2.3.15.	Has the filling/blending process been ATEX assessed and are the resultant zones clearly identified on site, a site plan developed and communicated to all relevant personnel?	1
2.3.16.	Is the filling pump in good condition and well maintained?	1
2.3.17.	Are filling lances and/or hoses suitable for the product(s) and in good visible condition?	1
2.3.18.	Are dedicated hoses in use, capped immediately after use and stored in dedicated containments?	0
2.3.19.	Where lances and/or hoses are used for more than one product, does a procedure exist and is suitable equipment present to control the change from one product to another?	1
2.3.20.	Are fully enclosed filling machines available for packing toxic products e.g. chlorinated solvents, hydrofluoric acid?	0
2.3.21.	Are hoses used annually tested, maintained or replaced and respective records kept?	1
2.3.22.	Are emergency exits from the filling/blending area clearly marked?	1
2.3.23.	Are emergency exits from the filling/blending area immediately accessible and free from obstacles?	1
2.3.24.	Is the packaging and filling machinery conductivity to earth in accordance with the appropriate CENELEC standard. Is there suitable monitoring equipment to ensure the resistance is within acceptable limits at all times and is the monitoring equipment tested at regular intervals and the record kept(for flammable products)? *Assessor: No machine filling.* *Keine maschinelle Abfüllung.*	-
2.3.25.	Does the filling system incorporate an earthing safety interlock system? *Assessor: No machine filling.*	-
2.3.26.	Has a risk assessment been conducted when non-conductive plastic drums are used for filling/blending flammable liquids? *Assessor: No non-conductive plastic containers in use.* *Keine nicht leitfähigen Kunststoffbehälter im Einsatz.*	-
2.3.27.	Are there clear written filling/blending procedures?	1
2.3.28.	Are filling procedures known and followed by all operators (consider consistency with similar questions)?	1
2.3.29.	Do blending and/or filling procedures contain measures to prevent dangerous reactions caused by product mix? *Assessor: The product matrix is part of the instructions.* *Produktmatrix ist Bestandteil der Anweisungen*	1
2.3.30.	For drums and/or IBC's, is there a procedure in place to inspect for correct specification, cleanliness and integrity prior to filling?	1
2.3.31.	Is the package flushed with inert gas prior to filling, if required?	1
2.3.32.	Is initial velocity of liquid entering the package limited until the inlet nozzle is well covered?	1
2.3.33.	Are sub-surface filling lances used to avoid static electricity accumulation and foaming of the liquids?	1
2.3.34.	Is the maximum filling ratio/degree defined and controlled?	1
2.3.35.	Are individual closures from each package put back into the same package after filling and/or replaced with new closures?	1
2.3.36.	Are closures applied in accordance with the UN test certificate/manufacturers recommendations (torque)?	1
2.3.37.	For products not classified as hazardous for transport are closures applied in accordance with packaging manufacturers recommendations (torque)?	1
2.3.38.	For products classified as hazardous for transport are the packages/IBCs labelled in accordance with applicable transport regulations?	1
2.3.39.	For substances classified under the CLP supply and use regulations are the packages/IBCs labelled in accordance with the relevant requirements?	1
2.3.40.	For substances not classified for carriage, supply or use is there sufficient information on the packages that makes this clear?	1

2.3.41.	Is there a labelling procedure?	1
2.3.42.	Do operators have and wear the appropriate PPE?	1
2.3.43.	Are products classified for transport packed in the correct UN compliant packaging?	1
2.3.44.	Are packages for classified products acquired from approved suppliers/ reconditioners?	1
2.3.45.	Is there a procedure in place for the legal disposal of packages?	1
2.3.46.	Are filled packages stored in a safe and proper way?	1
2.3.47.	Are empty packages stored in a safe and proper way?	1
2.3.48.	Are portable blending vessels stable and supported? *Assessor: not in use*	-
2.3.49.	Are all parts (e.g. piping/hoses/seals) resistant to or compatible with the products to be handled?	1
2.3.50.	Are conveyors equipped with appropriate gangways to allow safe crossing for the operator? *Assessor: no such equipment on site*	-
2.3.51.	Does the filling system incorporate an automatic shut-off driven by the measurement of the product dispensed?	1
2.3.52.	Is the measuring system calibrated regularly?	1
2.3.53.	**When filling is automated:**	
2.3.53.a.	- are filling line valves closed and the machine stopped automatically in an emergency? *Assessor: No automated filling on site.* *Keine automatisierte Abfüllung vor Ort.*	-
2.3.53.b.	- is there an overflow protection device to detect a high liquid level in the receptacle, independent from the weigh scale/volume dispenser? *Assessor: No automated filling on site.*	-
2.3.54.	Are the loading lines and valves identified with clear, easy to read markings indicating contents or line number? *Assessor: No automated filling on site.*	-
2.3.55.	Are there facilities for lifting larger packages to the blending vessels without risk of injury? *Assessor: No automated filling on site.*	-
2.3.56.	In case of an emergency, can the filling/blending operation be shut down immediately by pushing a red (emergency stop) button? *Assessor: No automated filling on site.*	-
2.3.57.	In case of an emergency, can the filling/blending operation be shut down from a safe location? *Assessor: No automated filling on site.*	-
2.3.58.	Is an alarm system available in the area, so that an operator can call for help if needed? *Assessor: No automated filling on site.*	-
2.4.	**Packed Product Handling And Storage**	
2.4.1.	**General**	
2.4.1.1.	Is segregation applied between the different product classes as per national permit, guidance and/or local regulations?	1
2.4.1.2.	Is the requirement for spill clean-up equipment defined in a risk assessment and readily available? Are procedures in place for containing/collecting any spillage? Are people trained to follow the procedures and for the use of the equipment?	1
2.4.1.3.	Is all waste (including hazardous waste) classified, labelled and stored as required by national regulations?	1
2.4.1.4.	Has the storage area been ATEX assessed and are the resultant zones, if applicable, clearly identified on site, a site plan developed and communicated to all relevant personnel?	1

	Assessor: Ex-zone plan current version May 2016 *Ex-Zonenplan aktuelle Version Mai 2016*	
2.4.1.5.	Are filled IBC's and packaged goods labelled as required by local regulations and at least in the local language(s)?	1
2.4.1.6.	Is there a management system in place to ensure stock rotation of products?	1
2.4.1.7.	Does a well-defined storage plan exist for warehouse and outside storage?	1
2.4.1.8.	Are all products stored/stacked in a well ordered, stable manner?	1
2.4.1.9.	Is storage racking operated within maximum loading limits?	1
2.4.1.10.	Is the maximum weight indicated on the racks ? *Assessor: There are no storage racks.* *Es sind keine Lagerregale vorhanden.*	-
2.4.1.11.	Are the racking systems in good condition and protected from vehicle collision and weathering? *Assessor: There are no storage racks.* *Es sind keine Lagerregale vorhanden.*	-
2.4.1.12.	If racks were installed in the last 3 years, were they inspected prior to initial use? *Assessor: There are no storage racks.* *Es sind keine Lagerregale vorhanden.*	-
2.4.1.13.	Are procedures in place to monitor and maintain the racking conditions? *Assessor: There are no storage racks.* *Es sind keine Lagerregale vorhanden.*	-
2.4.1.14.	Are stacking heights in agreement with applicable regulations? *Assessor: There are no storage racks.* *Es sind keine Lagerregale vorhanden.*	-
2.4.1.15.	Are stacking heights in agreement with accepted industry practices and/or specific customer requirements? *Assessor: There are no storage racks.* *Es sind keine Lagerregale vorhanden.*	-
2.4.1.16.	Is there a procedure for the handling, storage, retention and disposal of samples?	1
2.4.1.17.	Is there a procedure for forwarding of samples?	1
2.4.1.18.	Is packaging material properly stored before use and identified according to the customers specification?	1
2.4.1.19.	Are empty pallets stored inside the warehouse at dedicated places and is the quantity limited to maximum half-a-day use in production?	1
2.4.1.20.	Are empty pallets stored outside the warehouse at a safe location?	1
2.4.1.21.	Are stack heights of empty pallets inside and outside the warehouse limited to the transport stack height (approximately 3 meters), if not supported?	1
2.4.1.22.	Are there floor markings in the warehouse indicating storage spaces and staging areas and do these comply with national and/or additional individual company guidelines?	0
2.4.1.23.	Are there markings in the warehouse indicating walkways?	0
2.4.1.24.	Is adequate aisle space taken into account?	1
2.4.1.25.	Are products stored with regard to temperature and ventilation requirements, if any?	1
2.4.1.26.	Are procedures in place for daily inspection of forklift trucks by operators prior to use?	1
2.4.2.	**Warehouse**	

2.4.2.1.	Is the warehouse well- constructed, in visibly good condition and in compliance with local regulations?	1
2.4.2.2.	Is the roof weatherproof ?	1
2.4.2.3.	Is the floor liquid tight?	1
2.4.2.4.	Are measures taken in the storage areas to adequately contain spilled product?	1
2.4.2.5.	Is there adequate lighting?	1
2.4.2.6.	Are emergency exits clearly signed and are the emergency exists illuminated with emergency lights?	1
2.4.2.7.	Are emergency exits immediately accessible and free from obstacles?	1
2.4.2.8.	Does the warehouse have good general ventilation ?	1
2.4.2.9.	For storage of highly flammable products, is adequate ventilation provided through e.g. upper and lower louvres unobstructed in at least 2 facing walls or through forced ventilation?	1
2.4.2.10.	Are products stored according to local segregation regulations and are the rules clearly displayed in the storage areas?	1
2.4.2.11.	If a heating system is installed is it compatible with the stored product?	1
2.4.2.12.	Can the forklifts operate easily and safely inside and outside the warehouse?	1
2.4.2.13.	Is housekeeping in the warehouse at a good standard (eg. clean, tidy, paintwork, no spills, etc.)?	1
2.4.2.14.	Is there a sanitation procedure in place to control pests such as rodents, bugs and birds?	0
2.4.2.15.	Are exhaust emitting vehicles excluded in the warehouse other than fork lift trucks?	1
2.4.2.16.	Are diesel powered forklift trucks excluded from the warehouse?	1
2.4.2.17.	Are the loading/unloading areas including docks safely accessible for vehicles (clearly signed, suitable road width, no difficult turns)? *Assessor: Only one ramp available.* *Nur eine Rampe vorhanden.*	0
2.4.2.18.	Are loading/unloading docks protected against collisions?	1
2.4.2.19.	**Outside Storage Areas**	
2.4.2.19.a.	In those cases where products are stored outside, is it appropriate for the product/packaging? *Assessor: Only temporary outdoor storage* *Nur zeitweise Lagerung im Außenbereich*	1
2.4.2.19.b.	Are the conditions for outside storage of products defined and met?	1
2.4.2.19.c.	Are external storage areas adequately maintained?	1
2.4.3.	**Loading Packaged Products**	
2.4.3.1.	Are procedures in place to check that vehicles are fit for purpose before loading?	1
2.4.3.2.	Are procedures in place for checking cargo securing ? *Assessor: The work instructions are described on the routing slips. These must be worked through and confirmed.* *Über die Laufzettel ist die Arbeitsanweisung beschrieben. Diese muss abgearbeitet und bestätigt werden.* *fo III 11007 Laufzettel_Gefahrgutkontrolle*	1
2.5.	**Security in Warehousing**	
2.5.1.	Has a security plan been developed and implemented for storage proportionate to the risks either in accordance with applicable legislation or the application of Best Practice?	1

	Assessor: There is a security plan in accordance with ADR 1.10. The company is also a major accident hazard establishment and has appropriate emergency plans. *Es gibt einen Sicherungsplan nach ADR 1.10. Auch ist das Unternehmen Störfallbetrieb und hat entsprechende Sicherungspläne.*	
2.5.2.	Has the site implemented security measures to control access of unauthorized persons? *Assessor: ADR 1.10 und Störfallverordnung*	1
2.5.3.	Are doors of the warehouses closed and locked to prevent unauthorised access when there are no operations?	1
2.5.4.	Do visitors to the site have to sign in and sign out?	1
2.5.5.	Are visitors accompanied?	1
2.5.6.	Are warehouse operatives provided with company workwear?	1
2.5.7.	If a CCTV system is required by customer(s) or other parties, is it in place?	1
2.5.8.	Is the CCTV data storage protected against loss and tampering?	1
2.5.9.	Is the CCTV data storage area protected against unauthorised access?	1
2.5.10.	Is there adequate signage that camera surveillance is operated on the site?	1
2.5.11.	Is a checking system in place to ascertain that camera positioning is maintained and that camera's are properly working? *Assessor: All cameras are constantly monitored on screens in the control and dispatching centres.* *In Warte und Disposition werden alle Kameras ständig am Monitor beobachtet.*	1
2.5.12.	If required by customer(s) or third parties, are there other security control systems installed? *Assessor: No such requirement from customers and others.*	-
2.5.13.	Is there a procedure in place to identify if stored products have been tampered with, or/and are missing? *Assessor: Products are scanned. Regular inventories.* *Produkte werden gescannt. Regelmäßige Inventuren.*	1
2.5.14.	Are seal discrepancies investigated thoroughly, the shipment rejected if necessary, security personnel notified and extreme care taken if there is evidence of seal tampering?	1
2.5.15.	Does the site have adequate security lighting?	1
2.7.	**Own Vehicle Transport Operations**	
2.7.1.	Is there a drivers manual that is distributed to all drivers in a language they can understand? *Assessor: The company gives the drivers' yearbook from Huss Verlag to the drivers every year. This contains a lot of information about transport, but is not specifically tailored to the company's activities.* *Das Unternehmen gibt das Fahrer-Jahrbuch des Huss Verlags jährlich an die Fahrer. Dieses enthält viele Informationen zum Transport, ist jedoch nicht speziell auf die Tätigkeit des Unternehmens abgestimmt.*	0
2.7.2.	Have drivers (own and FIS) been trained in the content of the drivers manual? *Assessor: The company gives the drivers' yearbook from Huss Verlag to the drivers every year. This contains a lot of information about transport, but is not specifically tailored to the company's activities.* *Das Unternehmen gibt das Fahrer-Jahrbuch des Huss Verlags jährlich an die Fahrer. Dieses enthält viele Informationen zum Transport, ist jedoch nicht speziell auf die Tätigkeit des Unternehmens abgestimmt.*	0
2.7.3.	Is the drivers manual updated regularly?	1

2.7.4.	Are there detailed instructions in the available driver manual regarding the following topics:- Behaviour Based Safety (BBS) principles- incident and near miss reporting- use of seat belt- use of company or private mobile phone- use of drugs and alcohol- actions to be taken in an emergency- security- inspection prior to loading- loading procedures- prescribed documentation, including instructions in writing, is on board- safety equipment required by legislation- after loading, verification that the vehicle and load have no obvious defects, leakages, cracks, missing equipment- after loading, verification that the vehicle is not overloaded- after loading, verification that danger labels and markings (orange plates) prescribed for the vehicles, have been affixed (ADR and IMDG goods)- operating/driving restrictions during bad weather conditions?- actions to be taken if, during the journey, an infringement which could jeopardize the safety of the transport, is observed (ADR goods)- unloading procedures- observation of instructions/practices at loading and unloading sites and reporting of unsafe conditions- use of wheel chocks (to avoid uncontrolled vehicle movement)- defect reporting and rectification system- use of standard PPE- fall arrest harness- PPE for special products- entry into confined space?- if the container is used for bulk solids, is it tipped in stages, e.g., one ram at the time, to prevent product surge? *Assessor: The company gives the drivers' yearbook from Huss Verlag to the drivers every year. This contains a lot of information about transport, but is not specifically tailored to the company's activities.* *Das Unternehmen gibt das Fahrer-Jahrbuch des Huss Verlags jährlich an die Fahrer. Dieses enthält viele Informationen zum Transport, ist jedoch nicht speziell auf die Tätigkeit des Unternehmens abgestimmt.*	0
2.7.5.	Does the drivers manual contain, in addition, and if applicable, specific detailed instructions for BULK GOODS, regarding:- visual inspection of tanks, valves and hoses for cleanliness?- correct hose connection and valve operation?- correct operation of any transfer equipment?- equipotential electrostatic bonding/earthling?- the use of correct equipment to tighten couplings?- a check on gaskets and seals prior to use? *Assessor: The company gives the drivers' yearbook from Huss Verlag to the drivers every year. This contains a lot of information about transport, but is not specifically tailored to the company's activities.* *Das Unternehmen gibt das Fahrer-Jahrbuch des Huss Verlags jährlich an die Fahrer. Dieses enthält viele Informationen zum Transport, ist jedoch nicht speziell auf die Tätigkeit des Unternehmens abgestimmt.*	0
2.7.6.	Does the drivers manual contain, in addition, specific detailed instructions for PACKAGED GOODS, regarding:Inspection of the cargo compartment for cleanliness and potential risks (e.g. nails)?- stowage and cargo securing?- product compatibility and segregation? *Assessor: The company gives the drivers' yearbook from Huss Verlag to the drivers every year. This contains a lot of information about transport, but is not specifically tailored to the company's activities.* *Das Unternehmen gibt das Fahrer-Jahrbuch des Huss Verlags jährlich an die Fahrer. Dieses enthält viele Informationen zum Transport, ist jedoch nicht speziell auf die Tätigkeit des Unternehmens abgestimmt.*	0
2.7.7.	**Pre-Start Checks**	
2.7.7.1.	**Is a pre-start list filled in by the driver including the following items:**	
2.7.7.1.a.	- Inspection of vehicle for damage? *Assessor: The Huss Verlag driver yearbook contains a checklist for daily checks. However, the drivers are not currently required to confirm this. It is merely placed on the working hours log for documentation purposes before departure.* *Im Fahrer-Jahrbuch des Huss Verlags ist eine Checkliste zum täglichen Check aufgeführt. Die Fahrer müssen diesen derzeit jedoch nicht bestätigen. Es wird lediglich zur Dokumentation vor Abfahrt auf Arbeitszeit gestellt.*	0
2.7.7.1.b.	- Lubricating oil level and pressure check? *Assessor: The Huss Verlag driver yearbook contains a checklist for daily checks. However, the drivers are not currently required to confirm this. It is merely placed on the working hours log for documentation purposes before departure.* *Im Fahrer-Jahrbuch des Huss Verlags ist eine Checkliste zum täglichen Check aufgeführt. Die Fahrer müssen diesen derzeit jedoch nicht bestätigen. Es wird lediglich zur Dokumentation vor Abfahrt auf Arbeitszeit gestellt.*	0

2.7.7.1.c.	- Brake operation? *Assessor: The Huss Verlag driver yearbook contains a checklist for daily checks. However, the drivers are not currently required to confirm this. It is merely placed on the working hours log for documentation purposes before departure.* *Im Fahrer-Jahrbuch des Huss Verlags ist eine Checkliste zum täglichen Check aufgeführt. Die Fahrer müssen diesen derzeit jedoch nicht bestätigen. Es wird lediglich zur Dokumentation vor Abfahrt auf Arbeitszeit gestellt.*	0
2.7.7.1.d.	- Condition of tyres? *Assessor: The Huss Verlag driver yearbook contains a checklist for daily checks. However, the drivers are not currently required to confirm this. It is merely placed on the working hours log for documentation purposes before departure.* *Im Fahrer-Jahrbuch des Huss Verlags ist eine Checkliste zum täglichen Check aufgeführt. Die Fahrer müssen diesen derzeit jedoch nicht bestätigen. Es wird lediglich zur Dokumentation vor Abfahrt auf Arbeitszeit gestellt.*	0
2.7.7.1.e.	- Lights? *Assessor: The Huss Verlag driver yearbook contains a checklist for daily checks. However, the drivers are not currently required to confirm this. It is merely placed on the working hours log for documentation purposes before departure.* *Im Fahrer-Jahrbuch des Huss Verlags ist eine Checkliste zum täglichen Check aufgeführt. Die Fahrer müssen diesen derzeit jedoch nicht bestätigen. Es wird lediglich zur Dokumentation vor Abfahrt auf Arbeitszeit gestellt.*	0
2.7.7.1.f.	- Inspection of vehicle for leakage? *Assessor: The Huss Verlag driver yearbook contains a checklist for daily checks. However, the drivers are not currently required to confirm this. It is merely placed on the working hours log for documentation purposes before departure.* *Im Fahrer-Jahrbuch des Huss Verlags ist eine Checkliste zum täglichen Check aufgeführt. Die Fahrer müssen diesen derzeit jedoch nicht bestätigen. Es wird lediglich zur Dokumentation vor Abfahrt auf Arbeitszeit gestellt.*	0
2.7.7.1.g.	- Tightness of wheel nuts? *Assessor: The Huss Verlag driver yearbook contains a checklist for daily checks. However, the drivers are not currently required to confirm this. It is merely placed on the working hours log for documentation purposes before departure.* *Im Fahrer-Jahrbuch des Huss Verlags ist eine Checkliste zum täglichen Check aufgeführt. Die Fahrer müssen diesen derzeit jedoch nicht bestätigen. Es wird lediglich zur Dokumentation vor Abfahrt auf Arbeitszeit gestellt.*	0
2.7.7.1.h.	- Fire extinguishers? *Assessor: The Huss Verlag driver yearbook contains a checklist for daily checks. However, the drivers are not currently required to confirm this. It is merely placed on the working hours log for documentation purposes before departure.* *Im Fahrer-Jahrbuch des Huss Verlags ist eine Checkliste zum täglichen Check aufgeführt. Die Fahrer müssen diesen derzeit jedoch nicht bestätigen. Es wird lediglich zur Dokumentation vor Abfahrt auf Arbeitszeit gestellt.*	0
2.7.7.1.i.	- Every PPE required? *Assessor: The Huss Verlag driver yearbook contains a checklist for daily checks. However, the drivers are not currently required to confirm this. It is merely placed on the working hours log for documentation purposes before departure.* *Im Fahrer-Jahrbuch des Huss Verlags ist eine Checkliste zum täglichen Check aufgeführt. Die Fahrer müssen diesen derzeit jedoch nicht bestätigen. Es wird lediglich zur Dokumentation vor Abfahrt auf Arbeitszeit gestellt.*	0
2.7.7.1.j.	- Wheel chocks?	0

	Assessor: The Huss Verlag driver yearbook contains a checklist for daily checks. However, the drivers are not currently required to confirm this. It is merely placed on the working hours log for documentation purposes before departure. *Im Fahrer-Jahrbuch des Huss Verlags ist eine Checkliste zum täglichen Check aufgeführt. Die Fahrer müssen diesen derzeit jedoch nicht bestätigen. Es wird lediglich zur Dokumentation vor Abfahrt auf Arbeitszeit gestellt.*	
2.7.7.1.k.	- eye wash bottles? *Assessor: The Huss Verlag driver yearbook contains a checklist for daily checks. However, the drivers are not currently required to confirm this. It is merely placed on the working hours log for documentation purposes before departure.* *Im Fahrer-Jahrbuch des Huss Verlags ist eine Checkliste zum täglichen Check aufgeführt. Die Fahrer müssen diesen derzeit jedoch nicht bestätigen. Es wird lediglich zur Dokumentation vor Abfahrt auf Arbeitszeit gestellt.*	0
2.7.7.1.l.	- drain cover and absorption material? *Assessor: The Huss Verlag driver yearbook contains a checklist for daily checks. However, the drivers are not currently required to confirm this. It is merely placed on the working hours log for documentation purposes before departure.* *Im Fahrer-Jahrbuch des Huss Verlags ist eine Checkliste zum täglichen Check aufgeführt. Die Fahrer müssen diesen derzeit jedoch nicht bestätigen. Es wird lediglich zur Dokumentation vor Abfahrt auf Arbeitszeit gestellt.*	0
2.7.7.1.m.	- emergency remote controls on bottom valve?	0
2.7.7.1.n.	- No cracks on front windscreen *Assessor: The Huss Verlag driver yearbook contains a checklist for daily checks. However, the drivers are not currently required to confirm this. It is merely placed on the working hours log for documentation purposes before departure.* *Im Fahrer-Jahrbuch des Huss Verlags ist eine Checkliste zum täglichen Check aufgeführt. Die Fahrer müssen diesen derzeit jedoch nicht bestätigen. Es wird lediglich zur Dokumentation vor Abfahrt auf Arbeitszeit gestellt.*	0
2.9.	**Water Discharges and Effluent Treatment**	
2.9.1.	Does the company have a procedure to operate the waste water and effluent treatment? *Assessor: Es gibt keine Wasseraufbereitung vor Ort. Das in der Produktion verwendete Wasser wird über ein spezialisiertes Unternehmen als Abfall entsorgt. Nur das Wasser aus den sanitären Anlagen wird in die öffentliche Kanalisation eingeleitet. Ein Teil des Produktionswassers wird zur Dampfgewinnung im neuen Drehofen verwendet. Die Parameter hierfür sind in der Genehmigung festgelegt und werden vom eigenen Labor geprüft.* *There is no water treatment on site. The water used in production is disposed of as waste by a specialised company. Only the water from the sanitary facilities is discharged into the public sewerage system. Some of the production water is used to generate steam in the new rotary oven. The parameters for this are defined in the permit and are checked by the own laboratory.*	1
2.9.2.	Are water discharges monitored according to the permit requirements? *Assessor: No wastewater discharge from production. Only from sanitary facilities.* *Keine Abwassereinleitung aus der Produktion. Nur aus sanitären Anlagen.*	-
2.9.3.	Is there a continuous effluent monitoring or does the site collect and retain samples of the cleaning water? *Assessor: No wastewater discharge from production. Only from sanitary facilities.* *Keine Abwassereinleitung aus der Produktion. Nur aus sanitären Anlagen.*	-
2.9.4.	Are the data about water discharges and pollution measurements stored for a least one year (or the start-up in case of a new installation)? *Assessor: No wastewater discharge from production. Only from sanitary facilities.* *Keine Abwassereinleitung aus der Produktion. Nur aus sanitären Anlagen.*	-
2.9.5.	Do these records show that the regulatory obliged discharge parameters are respected?	-

	Assessor: No wastewater discharge from production. Only from sanitary facilities. *Keine Abwassereinleitung aus der Produktion. Nur aus sanitären Anlagen.*	
2.9.6.	**In case the (pre-wash) waste water is treated by an external party:**	
2.9.6.a.	- Is there an official authorisation of this external plant? *Assessor: The waste water from production is disposed of by a specialised company.* *Das Abwasser aus der Produktion wird von einem Fachbetrieb entsorgt.*	1
2.9.6.b.	- Are all legal requirements met for these transports?	1
2.9.7.	Is there a procedure in place to avoid the mixing or blending of incompatible chemical waste flows in the effluent system? *Assessor: All production water is disposed of. The parameters are predefined.* *Alle Produktionswässer werden entsorgt. Die Parameter sind vorgegeben.*	1
2.9.8.	Is all potentially contaminated water in bunds collected and drained to the public sewer system via the local treatment unit? *Assessor: The waste water from production is disposed of by a specialised company.* *Das Abwasser aus der Produktion wird von einem Fachbetrieb entsorgt.*	-
2.9.9.	Does the preventive maintenance programme include the effluent treatment system? *Assessor: The waste water from production is disposed of by a specialised company.* *Das Abwasser aus der Produktion wird von einem Fachbetrieb entsorgt.*	-
2.10.	**Measurement and management of greenhouse gas emissions (GHG)**	
2.10.1.	**Scope 1: Emission measurement of fuel consumed**	
2.10.1.1.	Does the company know the fuel consumed in its site activities on an annual basis?	1
2.10.1.2.	Did the company calculate the emissions TTW from the fuel consumed in its site activities during the last year using the formula:kg CO2e = Σ (fuel (liters) × TTW fuel emission factor (kg CO2e/ liters fuel))? *Assessor: The data is used to calculate the emissions of the products that are shown to customers.* *Die Daten fließen in die Kalkulation der Emissionen der Produkte ein, die für die Kunden ausgewiesen werden.*	1
2.10.1.3.	Does the assessed company have a system to collect data enabling energy (fuel)-based calculation of its transport GHG emissions for all own trucks whose fuel is paid by the company?	1
2.10.1.4.	Does the assessed company have a system to annually calculate transport GHG emission intensity (expressed as kg CO2 equivalent per tkm) using the data collected in question 10.1.3? *Assessor: As the focus is on product evaluation, this area is not explicitly shown.* *Da der Schwerpunkt auf die Bewertung der Produkte liegt, wird dieser Bereich nicht explizit ausgewiesen.*	0
2.10.1.5.	Does the company know the fuel consumed by transport/business category on an annual basis?	0
2.10.1.6.	Did the company calculate the emissions TTW from the fuel consumed during the last year using the formula:kg CO2e = Σ (fuel (liters) × TTW fuel emission factor (kg CO2e/ liters fuel))? *Assessor: The data is used to calculate the emissions of the products that are shown to customers.* *Die Daten fließen in die Kalkulation der Emissionen der Produkte ein, die für die Kunden ausgewiesen werden.*	1
2.10.1.7.	Did the company calculate the Scope 1 emissions?kg CO2e = Addition of questions 10.1.2 and 10.1.6	0

	Assessor: The data is available. It is used to calculate product emissions. However, it is not currently shown as a total, but is factored directly into the individual products. *Die Daten liegen vor. Sie fließen in die Berechnung der Produktemissionen ein. Sie werden derzeit jedoch nicht als Summe ausgewiesen, sondern direkt in die Einzelprodukte kalkuliert.*	
2.10.2.	**Scope 2: Emissions from electricity**	
2.10.2.1.	Did the company measure the electricity purchased for use in the warehouse, electric vehicles, or other owned asset (including offices on site) requiring electricity?	1
2.10.2.2.	Did the company calculate the Scope 2 emissions from the purchased electricity WTT mentioned in 10.2.1 during the last year with the formula:kg CO2e = Σ (electricity (kWh)× electricity emission factor (kg CO2e/ kWh electricity))?	1
2.10.3.	**Disaggregation of energy consumptions**	
2.10.3.1.	For its on-site activities, does the company disaggregate the emissions of Scope 1 and 2 considering the source?	0
2.10.4.	**Calculation of Total emissions (Scope 1 and 2)**	
2.10.4.1.	Did the company calculate the Total emissions during last year by addition of Scope 1 and 2?	0
2.10.5.	**Calculation of Tonnes-km**	
2.10.5.1.	Does the company know the tonnes of product transported and kilometers driven (both loaded and empty) associated with each category specified in 10.1.5?	0
2.10.5.2.	Did the company calculate the tonne-Kilometers during the last year by transport category with the formula?Σ tkm by transport category = (ton shipment 1 x km shipment 1) + (ton shipment 2 x km shipment 2) +…. + (ton shipment n x km shipment n)	0
2.10.6.	**Calculation of emission intensity**	
2.10.6.1.	Did the company calculate the emission intensity during the last year?	0
2.10.6.2.	Did the company calculate the emission intensity by transport category during the last year using the formula:Emission intensity factor by transport category (kg CO2e/tkm) = Total emissions obtained from 10.4.1 / tkm by category calculated in 10.5.2	0
2.10.7.	**Consolidating and reporting emissions**	
2.10.7.1.	Does the company consolidate in a report the total annual emissions in the following form?- Scope 1 (question 10.1.7)- Scope 2 (question 10.2.2)- Total emission (question 10.4.1)- Emission intensity (question 10.6.1)- Emission intensity by transport category (question 10.6.2) *Assessor: A detailed report on CO2 emissions from products is available. However, this does not include all values according to the Glec framework.* *Es ist ein ausführlicher Bericht zum Thema CO2 Emissionen der Produkte vorhanden. Dieser enthält jedoch nicht alle Werte nach Glec Framework.*	0
2.10.8.	**Reducing emissionsDefining strategy, objectives and programme**	
2.10.8.1.	Has the company defined a strategy to reduce its GHG emissions, based on the measurements made in 10.6.? *Assessor: The measurements from 10.6 are not fully taken into account. However, there is an energy management system in place at the company. Sustainability and CO2 reduction are current topics at the company.* *Die Messungen aus 10.6 werden nicht komplett berücksichtigt. Es gibt jedoch ein Energiemanagementsystem im Unternehmen. Nachhaltigkeit und CO2 Reduzierung sind aktuelle Themen im Unternehmen.*	0
2.10.8.2.	Has the company defined the objectives to reduce its emission intensity, based on the measurements made in 10.6. in a multiannual plan? *Assessor: The measurements from 10.6 are not fully taken into account. However, there is an energy management system in place at the company. Sustainability and CO2 reduction are current topics at the company.* *Die Messungen aus 10.6 werden nicht komplett berücksichtigt. Es gibt jedoch ein Energiemanagementsystem im Unternehmen. Nachhaltigkeit und CO2 Reduzierung sind aktuelle Themen im Unternehmen.*	0
2.10.8.3.	Do the objectives include a reduction of the total emissions as calculated in 10.4.1., in the multiannual programme?	0

	Assessor: The measurements from 10.6 are not fully taken into account. However, there is an energy management system in place at the company. Sustainability and CO2 reduction are current topics at the company. *Die Messungen aus 10.6 werden nicht komplett berücksichtigt. Es gibt jedoch ein Energiemanagementsystem im Unternehmen. Nachhaltigkeit und CO2 Reduzierung sind aktuelle Themen im Unternehmen.*	
2.10.8.4.	Does the assessed company have a multiannual programme to reach the objectives mentioned in 10.8.2 or 10.8.3.? *Assessor: The measurements from 10.6 are not fully taken into account. However, there is an energy management system in place at the company. Sustainability and CO2 reduction are current topics at the company.* *Die Messungen aus 10.6 werden nicht komplett berücksichtigt. Es gibt jedoch ein Energiemanagementsystem im Unternehmen. Nachhaltigkeit und CO2 Reduzierung sind aktuelle Themen im Unternehmen.*	0

3.	**(Cs) Chlorinated Solvents**	
3.2.	**Product Stewardship**	
3.2.1.	**Does the distributor undertake maximum efforts to ensure compliance with Product Stewardship principles along the entire supply chain of CS?**	
3.2.1.1.	Is a system/procedure in place to identify and record the customer product applications, volume and proper description of the end-use for each chlorinated solvent used? (Applications not disclosed by customer should be recorded as such) *Assessor: Documented in the sales database.* *Dokumentiert in der Vertriebs-Datenbank.*	1
3.2.1.2.	Is this information available to support specific Product Stewardship initiatives of the suppliers? *Assessor: There is currently only one supplier for these products. This supplier also requires SQAS ESAD from customers, among other things.* *Es gibt derzeit nur einen Lieferanten für diese Produkte. Diesewr fordert unter anderen auch SQAS ESAD von den Kunden.*	1
3.2.1.3.	Is a procedure in place which checks for obvious non-compliance to REACH (misuse or unsafe use, handling or disposal of chlorinated solvents), and avoid delivery of CS in case the customer refuses to take corrective measures?	0
3.2.1.4.	Does the distributor - upon supplier request - offer special services to facilitate safe handling, use, and disposal of chlorinated solvents?	1
3.2.1.5.	Are customers supplied in addition to SDS with other SHE information (e.g., technical guidelines) important to ensure proper and safe handling, use and disposal of chlorinated solvents by customers?	1
3.2.1.6.	Is a procedure in place to ensure that letters with important SHE information sent by the supplier to the distributor for distribution to current chlorinated solvent users, are dispatched in a timely manner?	1
3.2.1.7.	Is the dispatch of the SDS and other SHE information recorded? *Assessor: This is documented in the database, including the transmission protocol.* *In der Datenbank wird dies inklusive Versendeprotokoll dokumentiert.*	1
3.2.1.8.	**In addition to the dispatch procedure for SHE information, does the company have additional procedures in place to actively urge and advice customers (e.g., during customer contacts) about:**	
3.2.1.8.a.	- the necessity to properly monitor worker exposure to chlorinated solvents? *Assessor: The company provides on-site user support. Proof of this can be seen in social media publications, among other places.* *Das Unternehmen führt Anwenderberatungen vor Ort durch. Nachweise können unter anderen in social media Veröffentlichungen eingesehen werden.*	1
3.2.1.8.b.	- the need to handle and store chlorinated solvents in a safe way using best practice? *Assessor: The company provides on-site user support. Proof of this can be seen in social media publications, among other places.* *Das Unternehmen führt Anwenderberatungen vor Ort durch. Nachweise können unter anderen in social media Veröffentlichungen eingesehen werden.*	1
3.2.1.8.c.	- proper waste disposal and the need and obligation to follow it? *Assessor: The company provides on-site user support. Proof of this can be seen in social media publications, among other places.* *Das Unternehmen führt Anwenderberatungen vor Ort durch. Nachweise können unter anderen in social media Veröffentlichungen eingesehen werden.*	1
3.2.1.9.	Does the distributor offer a "state of the art" technique for the safe handling, filling, transport and take back of chlorinated solvents e.g., by supplying safety containers or equivalent closed loop systems?	1
3.2.1.10.	Exceeding the general requirements on incident reporting, is a procedure in place to record and document any incidents with chlorinated solvents and report it to the supplier (s), including incidences at customer sites which become known to the distributor?	0

	Assessor: A consistent procedure is not currently described. Major incidents are reported accordingly. *Ein durchgängiges Verfahren ist derzeit nicht beschrieben. Größere Vorfälle werden entsprechend gemeldet.*	
3.2.1.11.	Is a procedure in place to allow full product traceability also in cases where sub-distributors are involved? *Assessor: All products, including their containers, are scanned and can be traced.* *Alle Produkte inklusive Gebinde werden gescannt und sind nachverfolgbar.*	1
3.2.1.12.	Are receiving customers made aware of specific requirements for unloading chlorinated solvents?	1
3.2.1.13.	Is (un)loading supervised continuously by qualified personnel to interact in case of unintentional release?	1
3.2.1.14.	Is the distributor requesting the receiving customer, to have the responsible person of the customer present during the entire unloading operation?	0
3.2.1.15.	Is a procedure in place ensuring that the receiving customer is requested to check all necessary precautionary measures prior to unloading?	0
3.2.2.	**Is it ensured that contractor companies are also following Product Stewardship guidelines relevant to their operations?**	
3.2.2.1.	Are additional requirements about safety, quality and environmental criteria for contractor (sub-distributor and/or logistics service provider) on top of the requirements defined in section 2.4.9 of (SQAS Core + ESAD supplement and ECSA Storage handling recommendation: Link: https://www.chlorinated-solvents.eu/safety-technology/storage-handling/ *Assessor: No subcontractors are used for chlorinated solvents. The company itself carries out the transport.* *Für chlorierte Lösemittel werden keine Subkontraktoren eingesetzt. Die Transporte werden vom Unternehmen selbst durchgeführt.*	-
3.2.2.2.	Are the selection and assessment results for major contractors (sub-distributor and/or logistics service provider) open to the supplier? *Assessor: No subcontractors are used for chlorinated solvents. The company itself carries out the transport.* *Für chlorierte Lösemittel werden keine Subkontraktoren eingesetzt. Die Transporte werden vom Unternehmen selbst durchgeführt.*	-
3.3.	**General Characteristics of the distribution chain**	
3.3.1.	**Is there a procedure in place to ensure safe sampling of chlorinated solvents by taking into account their specific risks for environment and human health?**	
3.3.1.1.	Are appropriate sample containers and appropriate sampling equipment in use?	1
3.3.1.2.	Is sampling performed in appropriate areas only?	1
3.3.1.3.	Are the specific safety rules followed and are people properly trained?	1
3.3.2.	**Is the training of employees on specific knowledge regarding chlorinated solvents ensured?**	
3.3.2.1.	Has a chlorinated solvent specialist, acting as the focal point, been appointed in the company? *Assessor: Designation of the person responsible for chlorinated solvents 01.10.2020* *Benennung der verantwortlichen Person für chlorierte Lösemittel 01.10.2020*	1
3.3.2.2.	Have all employees handling chlorinated solvents received a specific training on the specific requirements of chlorinated solvents? *Assessor: Certificate of attendance update Handling of chlorinated solvents 20.02.2024* *Teilnahmebestätigung aktualisierung Umgang mit chlorierten Lösemitteln 20.02.2024*	1
3.3.2.3.	Is the training package making use of specific technical guidelines for safe handling and storage of chlorinated solvents issued e.g., by ECSA or the supplier(s)?	1
3.3.2.4.	Are the sales staff and are technical service staff trained to give advice on safe handling, use, storage, disposal of chlorinated solvents and the associated "state of the art" technology?	1

3.3.2.5.	Is the 24-hr emergency service also available for emergency situations at customer sites involving chlorinated solvents without being directly linked to the distributor activity? *Assessor: The company is always available. However, there is currently no 24/7 emergency number available.* *Das Unternehmen ist immer erreichbar. Es steht jedoch derzeit keine 24/7 Notfall-Nummer zur Verfügung.*	0
3.3.2.6.	Have all persons, providing the 24-hr emergency service, been properly trained on the specific requirements for chlorinated solvents in emergency situations? *Assessor: The company is always available. However, there is currently no 24/7 emergency number available. Employees are trained.* *Das Unternehmen ist immer erreichbar. Es steht jedoch derzeit keine 24/7 Notfall-Nummer zur Verfügung.*	0
3.4.	**Legal requirements and important guidelines**	
3.4.1.	**Is the distributor aware of current legislation and important guidelines relevant to chlorinated solvents?**	
3.4.1.1.	Does the distributor's database of relevant SHE regulations include important guidelines relevant to chlorinated solvents e.g., issued by ECSA or the supplier(s)?	1
3.4.2.	**Does the company have a means of ensuring that it keeps abreast of new or changed guidelines regarding chlorinated solvents in addition to the legislative developments?**	
3.4.2.1.	Is a person designated, with responsibility for assessing the impact of legislative requirements and for proposing actions to comply with these, also considering the above guidelines and supplier information relevant to chlorinated solvents?	1
3.4.2.2.	Are downstream users kept updated about new guidelines of CS?	1
3.5.	**Storage**	
3.5.1.	**Is the basic design and the construction of equipment adequate to the special needs of chlorinated solvents?**	
3.5.1.1.	Do tanks for chlorinated solvents have a double wall or are they erected in a retention basin (secondary containment) of adequate design (made of chlorinated solvent tight material and with sufficient retention capacity)?	1
3.5.1.2.	Are wall thicknesses measured on a regular basis?	1
3.5.1.3.	Is a leak detection alarm device installed?	0
3.5.1.4.	Are tanks equipped with an appropriate nitrogen pad or air dryer system?	0
3.5.1.5.	Are tanks equipped with an appropriate level measurement system and /or overfill alarm?	1
3.5.1.6.	Has an explosion risk assessment for DCM been made and documented?	1
3.5.1.7.	Are packaged chlorinated solvents (with exception of such in Safety Containers) stored in adequate ground protected areas only?	1
3.6.	**Repackaging / Handling**	
3.6.1.	**Are adequate spillage precaution measures in place to protect workers and to avoid ground and ground water pollution?**	
3.6.1.1.	Is the area and the equipment for repackaging properly designed and made of suitable material?	1
3.6.1.2.	Are the areas and the equipment for repackaging visibly in good condition and well maintained (good housekeeping)? *Assessor: The system is already a bit older. No leaks were visible.* *Die Anlage ist bereits etwas älter. Leckagen waren nicht zu sehen.*	1
3.6.1.3.	Is repackaging only done over adequately protected, chlorinated solvent tight ground to avoid ground contamination by spills?	1
3.6.1.4.	Is repackaging into drums and containers done with appropriate exposure control to ensure compliance with exposure limits?	1
3.6.1.5.	Is there equipment in place to prevent overfilling?	0
3.6.1.6.	Is repackaging into containers done using a vapour return line?	1

3.6.1.7.	Is there adsorption equipment in place to prevent vapour loss to the atmosphere?	1
3.6.1.8.	Has an explosion risk evaluation been performed and documented for repackaging activities regarding DCM?	1
3.6.2.	**To ensure suitable packaging materials are used and best practice technologies for safe handling at the customer site are in place**	
3.6.2.1.	Are the containers used for repackaging or product delivery made of material which is tight and diffusion resistant to and compatible with chlorinated solvents?	1
3.6.2.2.	Does the distributor use safety container or equivalent closed loop systems to ensure safe handling and use of the chlorinated solvents by customers (end-users)?	1
3.7.	**Bulk Transport and Loading / Unloading**	
3.7.1.	**Is equipment in place and used to ensure safe transport and low emission and safe loading and unloading of bulk chlorinated solvent deliveries?**	
3.7.1.1.	Are unloading and loading installations for bulk delivery designed to allow loading/unloading using a vapour return line or a vent abatement system?	1
3.7.1.2.	Is suitability of hoses checked before any unloading operation?	1
3.7.1.3.	Are distributor owned hoses (including those used for unloading at customer sites) regularly maintained and is maintenance documented?	1
3.7.1.4.	Do the documented and recorded pressure tests include the hoses used for discharge operations of chlorinated solvents at the customer site?	1
3.7.1.5.	Is there a policy not to use aluminum, zinc and plastics as a construction material for parts in contact with chlorinated solvents?	1
3.7.2.	**Procedures and equipment should be in place to ensure low emission and safe transfer of chlorinated solvents during loading/unloading operations at distributor site**	
3.7.2.1.	Is a procedure in place to ensure that hoses are fully drained and residual products captured in a proper container after use and capped?	1
3.7.2.2.	Are loading procedure available at the point of (un)loading and is a checklist used to ensure compliance?	1
3.7.2.3.	Do the (un)loading operations only take place over properly protected, chlorinated solvent tight ground?	1
3.7.2.4.	Is there a spillage containment system in place to capture solvent spills from bulk (un)loading operations to prevent immediate loss to water and soil?	1
3.7.2.5.	Are emission reduction systems (like vapour return lines or vent abatement systems) in use during (un)loading operation?	1
3.8.	**Packed products transport and delivery**	
3.8.1.	**Are equipment and procedures in place and used to ensure safe transport of packed chlorinated solvent deliveries and their loading and unloading?**	
3.8.1.1.	Is appropriate equipment (e.g., drum lifters) available or requested to be made available by the receiving customer to ensure safe loading and unloading of chlorinated solvent containers?	1
3.8.1.2.	Are load securing tools available and used on the trucks?	1
3.9.	**Waste Management**	
3.9.1.	**Does the Distributor take his responsibility to help customers to have chlorinated solvent waste handled and disposed of properly?**	
3.9.1.1.	Are procedures in place that the distributor passes all necessary information (i.e., SDS and ECSA Guideline - link provided in 2.2.1) regarding proper waste disposal (e.g., received from suppliers) on to his chlorinated solvent customers?	1
3.9.1.2.	Is the distributor offering retake of spent chlorinated solvents for appropriate recycling or disposal as a service?	1
3.9.1.3.	Is the distributor offering the use of special safety container or equivalent closed loop systems for the recovery of chlorinated solvent waste?	1
3.9.1.4.	Are all waste shipments and waste recovery and disposal activities properly documented and recorded according to national waste law?	1

Comment of assessor:

Richard Geiss GmbH is a company that specialises in the professional treatment and recirculation of highly purified distillates in a functioning circulation system. It offers its customers an all-round service and does not deal in any other products.The company is certified according to ISO 9001 / 14001 / 50001 and 45001. There have been no significant changes except for the conversion of the rotary kiln in the last three years. Due to the impact of flooding in June, the assessment has been rescheduled. The Geiss company played an active role in the relief efforts during the flooding in the region. The company provides its customers with a comprehensive range of information on its website.

Comment of assessed company:

(No comments by Assessed Company)